



# Fulford

## Parish Council

The Cemetery Lodge

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York

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### **Minutes of the Meeting of Fulford Parish Council held at 19:30 on 4<sup>th</sup> October 2022 in The Old Library, Fulford Social Hall, School Lane, Fulford, York.**

**Present:** Cllr. Juliet Koprowska (Chair); Cllr. Keith Aspden (Vice-Chair); Cllr. Vivienne Clare; Cllr. Simon Marsh; Cllr. Mary Urmston; Cllr. Andrew Vevers; Cllr. Geof Walker and the Clerk.

#### **22099. Chair's welcome**

The Chair welcomed all present to the meeting.

#### **22100. To receive apologies and approve reasons for absence**

Apologies were received from and reasons for absence approved for Cllr. de Vries.

#### **22101. To receive any declarations of interest**

Cllr. Aspden declared an interest in all items pertaining to City of York Council in his capacity as Leader of the Council.

#### **22102. To receive and approve the Minutes of the Parish Council Meeting held on 26 July 2022**

The Minutes of the Parish Council Meeting of the 26<sup>th</sup> July 2022 were approved as a true record.

#### **22103. To consider any applications for co-option to the Parish Council**

There were no applications to consider.

#### **22104. To receive and consider Parishioners' Questions:**

***[Public Participation – Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so. Each speaker is limited to 3 minutes and the maximum time for this item is 15 minutes]***

##### **a. Resident's concerns about lack of lighting on new Persimmon footpath on the field extension and danger to cyclists at the blind spot from the footpath onto School Lane.**

It was noted that the concerns had been raised by a resident at Fulford Show and it was RESOLVED that if the streetlight remained faulty, to report it to CoYC and to write to CoYC to highlight the safety concerns for them to consider how best to safeguard the crossing.

Cllr. Clare queried the apparent absence of speed restrictions on the roads within the Germany Beck development. Cllr. Aspden confirmed that the road adoption process was ongoing and speed restriction signs would be installed within that process but that the national speed limit for residential streets of 30 mph applies.

##### **b. To note the renovated Sandra Hutton plaque and its reinstallation.**

It was noted that the plaque had been renovated and slightly relocated.

#### **22105. To note correspondence received at Appendix 1 and decide if any action is necessary**

All correspondence was noted and the following item was given further consideration:

##### **d. Email & cc Email from Resident re Plans for New Town on A19**

It was noted that the plans for the "Heronby" New Town were being considered for inclusion in the Selby Local Plan. It was further noted that whilst it would not impact the York Local Plan there may be an impact on traffic and the local area and that City of York Council would respond. As the Parish Council was not a consultee and City of York Council would respond to any potential impact for the local area, it was not considered appropriate for the Parish Council to act in this instance.

#### **22106. To consider and confirm any decisions taken using delegated powers listed at Appendix 2**

All decisions were confirmed.

**22107. To receive and consider a report from the Ward Councillor and decide on any necessary action**

Cllr. Aspden reported that the issues with DPD vans parking on Main Street had progressed and the local depot had taken action to contact the drivers asking for their consideration of residents' requirements for access to local businesses. It was noted that one van continues to park outside of the pharmacy and a letter has been sent to the DPD head office for their intervention to prevent the possibility for additional parking restrictions having to be considered.

Cllr. Aspden reported that the Ward Committee has committed most of the budget for ward funding for the financial year and a new budget will be awarded in April 2023.

Cllr. Aspden provided an update on the Playing Field Consultation which will be included in the Open Spaces item in these minutes.

Cllr. Aspden further reported that he had arranged Flood Defence Meetings for residents at the Social Hall on the evenings of 17<sup>th</sup> and 31<sup>st</sup> October.


**22108. To receive and consider any report from the Police and decide on any necessary action**

The August and September Police reports were noted.

**22109. Financial Matters**

**a. To approve the payments presented for authorisation**

It was RESOLVED to approve the following payments:

1 October 2022 (2022-2023)									
Fulford Parish Council									
Checklist - PAYMENTS LIST									
Vchr.	Name	Description						Amount	
26/09/2022	Smart Cleaning Group Limited	Commercial Cleaning Charges						372.00	
20/09/2022	PKF Littlejohn LLP	Audit - External Auditor's Fees						960.00	
23/09/2022	JR Joinery & Bespoke Carpentry	Replacement Door Materials - Cemetery Lodge Apartment						1,732.40	
05/10/2022	Advance Fire Services	Annual Service of Fire Equipment & Anti-Tanmpcer Seal(s)						39.60	
22/09/2022	Avast	Virus Protection						96.99	
22/09/2022	TalkTalk Business	Broadband and Phone Payment						44.87	
05/10/2022	Yorkshire Local Councils Association	Webinar Training Charges						25.00	
05/10/2022	Yorkshire Local Councils Association	Webinar Training Charges						25.00	
22/09/2022	Microsoft Ireland Operations Ltd	Monthly Subscription Payment						11.28	
22/09/2022	Microsoft Ireland Operations Ltd	Monthly Subscription Payment						11.28	
26/09/2022	Advance Fire Services	Call Out to track/reset fault on fire alarm						78.00	
16/09/2022	British Gas	Electricity Charges						29.26	
26/09/2022	Plusnet	Broadband and Phone Payment						32.28	
05/10/2022	Elcocks Ltd	Protective Clothing						81.42	
05/10/2022	HM Revenue & Customs	Monthly HMRC Payment						3,165.02	
05/10/2022	North Yorkshire Pension Fund	Monthly NYPF Payment						3,422.57	
30/09/2022	All Employees	Net Salaries						10,384.52	
05/10/2022	Arthur J Gallagher Insurance Brokers Ltd	Annual Insurance Charges						4,186.44	
							TOTAL	24,697.93	
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It was RESOLVED to authorise the following online payments with Unity Trust Bank:

unity trust bank

Log Off >

Accounts >

Payments >

Awaiting Authorisation ✓

Beneficiaries >

Standing Orders >

Direct Debits >

Stationery >

Stop Cheque >

Secure Messaging >

My Details >

Help / FAQs

Awaiting Authorisation

Customer: Fulford Parish Council

Select the transactions/instructions you wish to authorise or reject

Email Reminder

Type	Payment Details	Amount	Post Date	User
<input type="checkbox"/> Pay Bill	From: 60-83-01 20445852 Unity Current Account T2 To: 30-80-12 19511668 Arthur J Gallagher Ref: 2178410 FULFORD PC	-4,188.44 GBP	ASAP	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay Bill	From: 60-83-01 20445852 Unity Current Account T2 To: 20-61-53 80782319 NYPF Ref: FULFORD PC SEPT	-3,422.57 GBP	05 Oct 2022	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay Bill	From: 60-83-01 20445852 Unity Current Account T2 To: 08-32-10 12001039 HMRC PAYE/NIC CUMB Ref: 391PS001483062006	-3,165.02 GBP	05 Oct 2022	Rachel Robinson Mrs Rachel Robinson

Please note: Transactions which remain 'Unauthorised' for over 1 month will automatically be cancelled.


Reject Transactions

Authorise Transactions

Page Generated at 12:31 on 03 Oct 2022

**b. To note the receipts presented**

The following total receipts per cost code, received since the Meeting of 26<sup>th</sup> July 2022 were noted:

					1 October 2022 (2022-2023)				
<b>Fulford Parish Council</b>									
<b><u>Listing of Receipts in each Code for All Cost Centres</u></b>									
<b>(Between 27-07-2022 and 01-10-2022)</b>									
<b>Cost      CEM1 Cemetery Income</b>									
Code	6001	CEM1 Cemetery Fees - Burial Rights Purchases	£3,390.00						£3,390.00
Code	6002	CEM1 Cemetery Fees - Interments	£12,210.00						£12,210.00
Code	6006	CEM1 Cemetery Fees - Memorials	£4,093.00						£4,093.00
			<b>19,693.00</b>						<b>19,693.00</b>
<b>Cost      PC1 Parish Council Income</b>									
Code	1002	PC1 CoYC CTB Support Grant	£1,008.00						£1,008.00
Code	1004	PC1 CoYC Precept	£20,812.00						£20,812.00
Code	1010	RESCAP1 Other Income - Interest on Capital	£75.95						£75.95
Code	1011	PC1 Other Income - Northern Electric Wayleave							
Code	1016	PC1 Rents - Social Hall	£2,316.40						£2,316.40
			<b>24,222.70</b>						<b>24,222.70</b>
<b>Cost      TNCY1 Parish Council Tenancy Account</b>									
Code	3702	TNCY1 Tenancy - Income Gain to Repay Reserves	£1,400.00						£1,400.00
<b>Cost      VAT</b>									
Code	9006	VAT Payments and Receipts					£2,735.20		£2,735.20
							<b>2,735.20</b>		<b>2,735.20</b>
<b>TOTALS .....</b>			<b>£45,315.70</b>				<b>£2,735.20</b>		<b>£48,050.90</b>
Created by  <b>Scribe</b>									

**c. To approve the bank reconciliation**

It was RESOLVED to approve the bank reconciliations to 30<sup>th</sup> September 2022.

**d. To note the statement of reserves**

The statement of capital and earmarked funds in reserves was noted.

**e. To consider and decide on options for card payment services**

It was noted that comparisons between providers were proving time consuming and it was RESOLVED that the Clerk would consult with other local cemeteries to query which providers they use.

**f. Banking update**

It was noted, with disappointment, that the application to Triodos Bank has been turned down. It was RESOLVED to open an additional account with Nationwide and apply for an account with Co-Operative Bank.

**g. To consider quotations for the Cemetery vehicle insurance**

Quotations were considered and it was RESOLVED to accept the quotation from Aviva.

**22110. To consider a report of planning applications and questions considered by the Planning Working Group and decide on any further action:**

**a. New applications**

**i) 22/01791/FUL | Erection of detached dwelling and garage to rear following demolition of garage | Sandysfarm 1 School Lane Fulford York YO10 4LU**

It was RESOLVED to send the letter of objection as drafted by the Planning working group. It was noted the Cllr. Aspden had agreed to call the application in.

**ii) 22/01837/CPD | Certificate of lawfulness for proposed development of a single storey rear extension | Sandysfarm 1 School Lane Fulford York YO10 4LU**

It was noted that there had been no consultation on this certificate of lawfulness and it was RESOLVED to submit the following comments:

1. request that the application be considered in conjunction with the related application currently under consideration - Ref: 22/01791/FUL for "Erection of detached dwelling and garage to rear following demolition of garage".
2. Whilst the single storey extension may be considered permitted development, there are concerns that the increase in the number of bedrooms enabled by the extended accommodation may have impacts through the intensified use of the property as a HMO.
3. There is no record of planning permission ever being granted to permit the current use as a HMO but it is noted that the property is licensed for a maximum of five people. The number of bedrooms will rise to six (mostly double) bedrooms therefore it is questionable whether planning permission is required to intensify the use in this way?
4. Following demolition of the existing garage, it is planned to replace the front garden with two parking spaces but this seems inadequate for the number of proposed occupants.
5. In addition, there is no information on the arrangements for the storage/collection of waste or secure storage of bicycles.

**iii) 22/01957/TPO | Fell 1no. Red Oak tree protected by Tree Preservation Order no. 4/1980 | 48 St Oswalds Road York YO10 4PF**

It was RESOLVED to object as follows:

1. The evidence provided to justify the loss of the tree is inadequate and inconclusive.
2. The JCA Arboricultural Report is generally very difficult to decipher and the first appendix is totally unreadable. It is not informative and does not conclude that the tree is the cause of the damage to the building fabric.

3. The JCA report states: "On shrinkable soils, damage to buildings can also occur as a result of tree removal" and concludes that "Trees should not, therefore, be removed without due consideration of likely effects". Further evidence is therefore required.
4. The Intrusive Survey Report mainly considers the type of foundations needed to shore up the building, rather than making firm conclusions about the cause of the damage. It does not conclude that T1 is the cause of the damage.

**iv) 22/02018/TCA | Fell 2no. Apple trees in a Conservation Area | The Old Pottery 28 - 32 School Lane Fulford York YO10 4LS**

No objections.

**v) 22/01781/FUL | Installation of solar panels to rear | 4 Connaught Square St Oswalds Road York YO10 4FQ**

No objections.

**b. Ongoing applications**

**i) 22/01502/FUL | Single storey rear extension and erection of 2no. rear garden outbuildings for additional living space | 151 Main Street Fulford York YO10 4PR**

It was RESOLVED to send a request for revocation as drafted.

**ii) 22/01122/FUL | Variation of condition 2 of permitted application 18/02129/FUL to omit footpath across the front of houses, alter position of fences between properties and erect sheds to side of plots 1 and 2 (retrospective). | Land Adjacent To 141 Broadway York**

It was RESOLVED that the Planning working group would draft a letter to the case officer to enquire why the application has not yet been determined.

**iii) 20/01471/FULM | Change of use of existing bungalows (Use Class C2) to residential accommodation where care is provided (Use Class C3(b)) with construction of associated parking court and access driveway from Fulford Park (resubmission) | Royal Masonic Benevolent Institute Connaught Court St Oswalds Road York YO10 4QA**

No update.

**c. To note LPA decided applications at Appendix 3**

The following LPA decided applications were noted:

22/01246/TCA | Crown tip reduction works to 1no. Cedar tree in a Conservation Area. | 93 Main Street Fulford York YO10 4PN – No objections from LPA

22/01530/TCA | Fell 1no. Beech tree in a Conservation Area | White House Main Street Fulford York YO10 4PH – No objections from LPA

AOD/22/00245 | Condition 5 (facilities for bats) of 21/02212/FUL | Site of Raddon House 4 Fenwicks Lane York – LPA Approved

22/01486/NONMAT | Non-material amendment to permitted application 12/00384/REMM to alter balconies on retail/apartment block (plots 177-182 in phase 3) | Germany Beck Site East Of Fordlands Road York – LPA Approved

22/01416/FUL | Single storey side and rear extension | 19 Porter Avenue York YO19 4AG – LPA Approved

22/01249/TPO | Reduce canopy by 25% and reduce height by 10% 1no. Beech tree; crown shaping Lime trees in car park - protected by Tree Preservation Order no. 3/1977 | Surgery 2 Fulford Park York YO10 4QE – No objections from LPA subject to conditions

22/01182/FUL | Single storey pitched roof rear extension and extension to rear dormer | 85 Cherry Wood Crescent York YO19 4QL – LPA Approved

22/01502/FUL | Single storey rear and side extension and erection of 2no. rear garden outbuildings for additional living space | 151 Main Street Fulford York YO10 4PR – LPA Approved

22/01788/TCA | Fell 1no. Cherry; pruning works to 1no. Apple tree in a Conservation Area | The Old Pottery 28 - 32 School Lane Fulford York YO10 4LS – No objections from LPA  
 22/01197/FUL | Alteration of attached garage to habitable room including addition of mono-pitched roof. | 23 Fordlands Road York YO19 4QG – LPA Refusal  
 22/01198/FUL | Single storey extension to side and rear | 52 School Lane Fulford York YO10 4LS – LPA Approved  
 22/00932/FUL | Single storey side and rear extension, hip to gable roof extension and dormer to rear | 25 Heath Croft York YO10 4NJ – LPA Approved  
 22/00895/FUL | Erection of pumping station with fence enclosure (former site of dwelling plot 378) | Germany Beck Site East of Fordlands Road York – LPA Approved

**22111. To receive and consider an update on matters pertaining to the Germany Beck Liaison Advisory Committee (LAC)**

It was noted that no communication had been received with arrangements for the next meeting and that a meeting would be required to consider the results of the Public Consultation for development of the Parish Field at School Lane. It was RESOLVED for the Clerk to request a date for the next meeting and offer her assistance with any administration to help facilitate the meeting if needed

**22112. To receive and consider any update on the Local Plan Examination (Phase 1) and decide on any necessary action.**

It was noted that the Phase 4 hearings have closed. It was further noted that Main Modifications have been proposed and a six week consultation on the modifications will commence in February 2023. Councillors expressed their gratitude to Michael Courcier for his representations on behalf of the Parish Council and expressed hope that he will be able to assist with the consultation response when the time comes.

**22113. To receive and consider a report from the Cemetery working group and decide on any necessary action to include**

**a. Visitor request for weekend vehicular access into the Cemetery grounds.**

It was noted that a visitor to the Cemetery had asked the Parish Council to consider the viability of a scheme using volunteers to enable vehicular access to the Cemetery grounds at weekends. Consideration was given to the proposal and issues with security, health and safety, logistical ramifications of such a scheme were discussed. It was agreed that finding a solution to the various issues would be unrealistically complex and this, combined with ongoing concerns for a reduction of the impact of vehicles on the integrity of the footpaths in the grounds would render a scheme unworkable. It was therefore RESOLVED that weekend vehicular access to the Cemetery grounds would not be viable.

It was noted that the Cemetery Superintendent had returned to work and that the Trainee Cemetery Administrator had done an excellent job during the Superintendent's absence.

**22114. To receive and consider a report from the Open Spaces working group and decide on any necessary action to include:**

**a. School Lane Parish Field**

**i) To consider an update on the Consultation Event and to decide on a response to the Consultation for the Parish Field School Lane Project**

The Consultation Reports had been circulated and were considered. It was noted that a Deed of Variation had been made to the paragraph 11.3 of s.106 Agreement with the following change:

From ““To only apply the Recreational Payment towards the provision of a new sports hall in the grounds of Fulford School and to the improvement of existing sports and open space facilities within the vicinity of the Development” to “To only apply the Recreational Payment towards the provision of a new sports hall in the grounds of Fulford School and to the improvement of existing *and/or* new sports and open space facilities *within the Development or* the vicinity of the Development *or other such location as to be agreed in writing between the Council and the Owner*”.

Following discussion, it was agreed that Cllr. Aspden would query why the wording of the Agreement had been changed in this manner, why there had been no consultation on the variation

and whether further variation could be considered to include “in Fulford” after “such location” within the recent change.

**ii) To consider draft Heads of Terms from CoYC for the proposed extension to the field currently within the Persimmon Homes land and ramifications over future freehold and leasehold arrangements**

It was noted that upon receipt of the request for advice on the Heads of Terms for a lease of the land adjacent to the Parish Field, YLCA had queried why the freehold could not be transferred to the Parish Council rather than to City of York Council as this would save the need for a lease and would be simpler in terms of future management of the land. It was noted that although the Parish Council had not received formal notification from Persimmon Homes, it has been informed by CoYC that transfer of the freehold of the land to the Parish Council had been precluded. It was further noted that the advice on the Heads of Terms from YLCA is awaited.

**iii) To consider ramifications of projected duration of works preventing use of the field to include possible impact for Fulford Show**

Concerns about the potential prospect of the field being taken out of public amenity use for one year were raised and it was RESOLVED that Cllr. Aspden would discuss possibilities for an alternative to full closure of the field with Paul Forrest. Some suggestions included fencing off sections at a time for specific works, provision of varied access routes across the field to allow access from School Lane to the Fulford School and the possibility of temporary relocation of Fulford Show for 2023 to either Fulford School or Fordlands Road playing field.

**b. Fordlands Road tree planting update**

It was noted that the Environment Agency might have found another site where all their trees can be planted, rather than three sites (including Fordlands Road). They may have other trees that could be planted. It was RESOLVED that if the Environment Agency does withdraw, Cllr. Marsh will pick up the application with the Woodland Trust and consider other schemes.

**c. Play Equipment update to include:**

**i) Fordlands Road Viking Longboat mast**

It was noted that the mast had been removed following advice from inspectors and the Clerk had contacted the equipment supplier to enquire what remedy can be provided through warranty.

**ii) Fordlands Road Adult Fitness**

It was noted that various parts need to be tightened.

**iii) School Lane Zipwire**

It was noted that the zipwire had been tightened by a member of Cemetery staff.

**iv) Ground surfaces at both play areas**

It was noted that Cllr. Koprowska had agreed to follow up with CoYC officers.

It was RESOLVED that 2 staff members will attend the next RoSPA One-day Playground Routine Inspection Course and will carry out regular inspections/zipwire tightening.

**d. Village Green Update to include:**

**i) Grass Cutting**

It was noted that the grass had been cut and all the cuttings have been piled under the hedge. Cllr. Vevers agreed to check if the remaining grass could be raked up by St Nick's. It was noted that Cllr. Vevers and Nicola Ward from St Nicks had sown some wildflower seeds on behalf of the Greener Cleaner Fulford group.

It was noted that a large part of the Ings has been cut by a new farmer who may be able to cut the Village Green next year.

Cllr. Vevers confirmed he would arrange to meet with someone from CoYC about their cutting of the path.

**ii) Tansy**

It was noted that Tansy is regrowing in the central island and the long stretch by the side of the hardcore path. It was further noted that St Nicks will dig out brambles.

**iii) Agreement with St Nicks**

It was noted that Clerk was researching and drafting a form of Licence under advisement to enable works to be carried out at the Village Green.

**iv) Metal Gate**

It was noted that the recommendation to replace the pedestrian gate and close the vehicular gate except when needed for access would be made to representatives of the Carstairs Countryside Trust at the next Parish Council meeting.

**v) Overhead Barrier**

It was noted that there have been reports that the overhead barrier at Landings Lane had been left open from time to time. CoYC had responded to confirm they would investigate the cause of this and keep instances to a minimum and would also investigate replacement of the vandalised bin at Landings Lane.

**vi) Holes around tables**

Following consideration of the Open Spaces working group report and information on previous costs, it was RESOLVED to ask Sleightholm to fill the holes around tables as soon as possible.

**e. Allotments update to include:**

**i) Any update from Allotments meeting of 4<sup>th</sup> October**

It was noted that the Allotments meeting had been held immediately before this meeting and 5 allotment holders had been in attendance. A report from the meeting and the following deferred items relating to the allotments will be considered at the next Parish Council meeting.

**ii) Allotments Agreement review to include consideration of a probationary period for new tenants**

Deferred.

**iii) Noticeboard**

It was RESOLVED that Cllr. Vevers will make a new noticeboard for the allotments and will claim £10 to refund the cost of materials.

**iv) Half plots**

It was RESOLVED that when future plots become available, they can be offered as half plots.

**v) Plot preparation for new tenants**

Deferred.

**vi) Inventory of structures on allotments and corresponding applications**

Deferred.

**f. Sign Replacements for School Lane & Fordlands Road playing fields and Village Green update**



It was noted that the Clerk had prepared draft images for the new signs. Deferred to the next meeting pending consideration.

It was noted that the Tansy Beetle Sign at the Village Green needed to be replaced and the Tansy Beetle Society required assistance with funding for it. It was RESOLVED that Cllr. Vevers would apply for a Ward Grant to contribute to the cost.

**22115. To receive and consider a report from the Social Hall working group and decide on any necessary action to include:**

**a. Consideration of reports from Phil Bixby;**

Reports had been circulated and were considered. No decisions were required at this time but Cllrs. Clare and Koprowska confirmed their intention to visit other community venues. Enquiries about potential future management options/models and funding opportunities were also planned. It was agreed that it would be helpful to see plans of the various options for use of the hall based on the feedback received by Phil Bixby.

**b. Consideration of lease with York Jubilee Air Rifle Club**

Deferred.

**c. Any update on research for HEPA filters and ventilation in the Old Library.**

Deferred pending opportunity for Cllr. de Vries to provide a report for the next meeting.

**22116. To receive and consider a report from the Fulford Climate and Ecological Emergency working group to include**

**a. Consideration of invitation to join the York Environment Forum for £10 per annum;**

It was RESOLVED to join the York Environment Forum.

**b. Consideration of any update from the Cleaner Greener Fulford community group**

It was noted that the group has changed its name to Greener, Cleaner Fulford and it was RESOLVED to add a website page for the Greener Cleaner Fulford Group to the Parish Council website.

**22117. To consider entries for the Fulford Parish Council Photography Competition and decide on winners for each age category.**

The high level of entries was complimented. The entries were presented to the council anonymously and were each given a number to identify them by. Following consideration, it was RESOLVED that the Competition Winner was number 46 with numbers 55 and 41 as runners up and a number of other entries were singled out as notable. The winners will be announced on the Parish Council website and Facebook page and the winning entries plus those singled out as notable will be displayed on the Parish Council website.

**22118. To consider any update on the new website**

It was noted that the website was up and running and had received positive feedback. The site includes information for Fulford and York local services and activities and can be used by community groups to raise awareness for their events and activities. Cllr. Koprowska agreed to receive training on its administration at a future date.

**22119. To consider timing and content for the next newsletter**

Consideration was given to the cost and affordability of delivery of a paper newsletter to every household again. Following consideration, it was RESOLVED to use virement within the budget to fund a paper version delivered to each household on this occasion. Cllrs. Clare, Marsh and Vevers offered to deliver to some streets and the delivery company will be asked to deliver to the remaining areas within the parish. It was agreed to get all copy to the Clerk before 14<sup>th</sup> October to allow time for a proof to be available before the next meeting. The Clerk agreed to include an article about the availability of recycling boxes, lids and nets from CoYC.

**22120. To consider any updates or information resulting from recent training webinars and decide on any necessary action**

No updates.

**22121. To consider proposed updates to the Complaints Policy and consider whether to provide for vexatious, persistent and abusive complaints within the Complaints Policy or have a separate policy for this.**

Deferred.

**22122. To consider exclusion of the press and public from the discussion of any aspect of item 22123 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.**

It was RESOLVED to exclude the press and public from the discussion of any aspect of item 22123 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the basis that HR matters are confidential

**22123. To receive and consider reports from the HR panel and decide on any necessary action**

It was RESOLVED that Cllr. Walker will arrange staff reviews for November.

**22124. To consider and propose any items for inclusion on the agenda for the next meeting**

Items will be provided by email before the agenda publication date.

Cllr. Walker formally thanked Cllrs. Clare and Urmston for setting up the Parish Council stand at Fulford Show.

**22125. Confirm date and time of next meeting**

A Public Presentation from York Civic Trust on their Transport Strategy will be held on 11<sup>th</sup> October at 6.30pm.

The next Parish Council meeting is on 8<sup>th</sup> November at 7.30 and may include a presentation from Carstairs Countryside Trust (CCT). It was noted that if CCT do decide to attend, it may be wise to bring the meeting forward to 7pm.

The Chair closed the meeting at 22:19

Signed \_\_\_\_\_  
Chair to the Parish Council

## **Appendix 1**

### **Correspondence Received**

- a. Civility & Respect CR Newsletter August 22
- b. CoYC York Enhances Partnership for buses consultation
- c. Fulford Community Sports Club Email and Minutes of their July meeting
- d. Email & cc Email from Resident re Plans for New Town on A19
- e. Local Plan cc email trail between Cllr. Mark Warters and Cllr. Aspden's CoYC email address
- f. North Yorkshire Pension fund email re Pension Fund Officer Group Meeting
- g. York & North Yorkshire Devolution Announcement Email and Deal information
- h. Operation London Bridge Updates from City of York Council dated 9<sup>th</sup> & 12<sup>th</sup> September
- i. NALC Correspondence
  - i) Briefing on analysis of council tax levels of local precepting authorities 2022-23
  - ii) Chief Executive's Bulletins dated 22<sup>nd</sup> & 29<sup>th</sup> July; 5<sup>th</sup> & 19<sup>th</sup> August; 2<sup>nd</sup>, 16<sup>th</sup> & 23<sup>rd</sup> September
  - iii) Newsletters dated 3<sup>rd</sup>, 10<sup>th</sup>, 12<sup>th</sup>, 17<sup>th</sup> & 25<sup>th</sup> August; 7<sup>th</sup> & 21<sup>st</sup> September
- j. YLCA Correspondence:
  - i) Ukraine Resources and useful links
  - ii) White Rose Bulletins dated 5<sup>th</sup> & 19<sup>th</sup> August; 2<sup>nd</sup> & 16<sup>th</sup> September
  - iii) External Auditor Appointment 2026-2027 Email
  - iv) York Branch Meeting 13 October Email
  - v) Email on issues related to the death of HM The Queen.

## **Appendix 2**

### **Decisions taken using delegated powers**

- a. Decision taken 25<sup>th</sup> August 2022: It is RESOLVED to accept the quotation of £1,180 plus VAT from Speedy Street Sales for 2 x Galvanised R8 Telescopic Bollards for installation at the earliest opportunity at the vehicular entrance gate to Fordlands Road Playing Field.
- b. Decision taken 28<sup>th</sup> September: It is RESOLVED to write to Paul Forrest to explain that before a decision on the draft Heads of Terms can be agreed, the Parish Council needs to be certain of its prospects with regard to the transfer of land as freeholder. It is further RESOLVED to request consideration of a freehold transfer of the land to the Parish Council from City of York Council in the event that transfer to the Parish Council direct from Persimmon Homes becomes unachievable
- c. The following decisions taken 16<sup>th</sup> September under recommendations from discussions held on agenda items for the postponed 13 September meeting:
  - 22080.a It is RESOLVED to approve the payments presented for authorisation. Online authorisation with Unity Trust Bank will be carried out by Cllr. Clare and Cllr. Urmston.
  - 22081.a.i. There are no objections to planning application 22/01788/TCA | Fell 1no. Cherry; pruning works to 1no. Apple tree in a Conservation Area | The Old Pottery 28 - 32 School Lane Fulford York YO10 4LS but it is RESOLVED to comment against the proposed use of herbicides.
  - 22081.a.ii. It was RESOLVED to discuss options following the decision on planning application 22/01502/FUL | Single storey rear and side extension and erection of 2no. rear garden outbuildings for additional living space | 151 Main Street Fulford York YO10 4PR with Cllr. Aspden at the next meeting.
  - 22081.b.ii. It is RESOLVED there were no objections to the revised plans on planning application 22/01471/FUL | Single storey rear extension | 6 Connaught Gardens St Oswalds Road York YO10 4FR
  - 22084.a.i. It is RESOLVED to renew the tenancy for the apartment at Cemetery Lodge
  - 22084.a.ii. It is RESOLVED to retain the current level of rent at £700 p.c.m for the apartment at Cemetery Lodge
  - 22085.a.ii. It is RESOLVED to forward the draft Heads of Terms document to YLCA for advice prior to making a decision at the next meeting.
  - 22085.b. It is RESOLVED to hold the Allotments Meeting at 6pm on 4<sup>th</sup> October 2022 and send the agreed agenda to allotment holders.

22085.f. It is RESOLVED that the Clerk would contact Sovereign to investigate repairs to the Viking Longboat through their warranty.

22086.a. It is RESOLVED to arrange a meeting between councillors and Phil Bixby at 9am on Monday 19th September in the Social Hall.

22088 It is RESOLVED to accept the renewal documents from Ecclesiastical Insurance subject to an increase in the Fidelity Guarantee to £300,000.

22089 It is RESOLVED to approve the consent form for the use of photographs as drafted.

22097. It is RESOLVED to schedule the postponed meeting of 13th September for 4<sup>th</sup> October at 7.30 pm.

### **Appendix 3**

#### **LPA Decided Planning Applications**

22/01246/TCA | Crown tip reduction works to 1no. Cedar tree in a Conservation Area. | 93 Main Street Fulford York YO10 4PN – No objections from LPA

22/01530/TCA | Fell 1no. Beech tree in a Conservation Area | White House Main Street Fulford York YO10 4PH – No objections from LPA

AOD/22/00245 | Condition 5 (facilities for bats) of 21/02212/FUL | Site of Raddon House 4 Fenwicks Lane York – LPA Approved

22/01486/NONMAT | Non-material amendment to permitted application 12/00384/REMM to alter balconies on retail/apartment block (plots 177-182 in phase 3) | Germany Beck Site East Of Fordlands Road York – LPA Approved

22/01416/FUL | Single storey side and rear extension | 19 Porter Avenue York YO19 4AG – LPA Approved

22/01249/TPO | Reduce canopy by 25% and reduce height by 10% 1no. Beech tree; crown shaping Lime trees in car park - protected by Tree Preservation Order no. 3/1977 | Surgery 2 Fulford Park York YO10 4QE – No objections from LPA subject to conditions

22/01182/FUL | Single storey pitched roof rear extension and extension to rear dormer | 85 Cherry Wood Crescent York YO19 4QL – LPA Approved

22/01502/FUL | Single storey rear and side extension and erection of 2no. rear garden outbuildings for additional living space | 151 Main Street Fulford York YO10 4PR – LPA Approved

22/01788/TCA | Fell 1no. Cherry; pruning works to 1no. Apple tree in a Conservation Area | The Old Pottery 28 - 32 School Lane Fulford York YO10 4LS – No objections from LPA

22/01197/FUL | Alteration of attached garage to habitable room including addition of mono-pitched roof. | 23 Fordlands Road York YO19 4QG – LPA Refusal

22/01198/FUL | Single storey extension to side and rear | 52 School Lane Fulford York YO10 4LS – LPA Approved

22/00932/FUL | Single storey side and rear extension, hip to gable roof extension and dormer to rear | 25 Heath Croft York YO10 4NJ – LPA Approved

22/00895/FUL | Erection of pumping station with fence enclosure (former site of dwelling plot 378) | Germany Beck Site East Of Fordlands Road York – LPA Approved