



Fulford

Parish Council

The Cemetery Lodge
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Minutes of the Annual Meeting of Fulford Parish Council held on 9th May 2023 at 7pm in the Old Library, Fulford Social Hall, School Lane, York, YO10 4LS

Present: Cllr. Vivienne Clare; Cllr. Karin de Vries; Cllr. Juliet Koprowska; Cllr. Simon Marsh; Cllr. Mary Urmston; Cllr. Andrew Vevers; 2 members of the public and the Clerk.

23001. Chair's welcome

Cllr. Koprowska as outgoing Chairman welcomed all present to the meeting and opened Item 23002.

23002. Election of Chair:

a. To accept nominations and elect the Chair for the forthcoming year

Cllr. Koprowska was nominated for Chair by Cllr. de Vries and the nomination was seconded by Cllr. Vevers. It was RESOLVED to elect Cllr. Koprowska as Chair for the forthcoming year.

b. The elected Chair to sign the Declaration of Office Form

Cllr. Koprowska signed the Declaration of Acceptance of Office Form, witnessed by the Clerk.

23003. To note confirmation of electoral Non-Contest and number of vacancies available for co-option

It was noted that there were insufficient nominations to exceed the maximum membership of eleven councillors to require an election. All seven nominees have been appointed to the Parish Council, leaving four vacancies for co-option.

All councillors present signed the Declaration of Acceptance of Office Forms. It was RESOLVED to grant permission for Cllr. Keith Aspden to sign the Declaration of Acceptance of Office Form at the next meeting.

23004. To receive apologies and approve reasons for absence

Apologies for absence were received from and reasons approved for Cllr. Aspden.

23005. To accept nominations and elect the Vice-Chair for the forthcoming year

Cllr. Marsh was nominated for Vice-Chair Cllr. de Vries and the nomination was seconded by Cllr. Urmston. It was RESOLVED to elect Cllr. Marsh as Vice-Chair for the forthcoming year.

23006. To receive any declarations of interest

No interests were declared.

23007. To confirm the terms of reference for Committees and Working Groups

It was RESOLVED to confirm the terms of reference for Committees and Working Groups as set out in the Standing Orders.

23008. To appoint Committee Members, Officer and Representatives for the forthcoming year to the following (please note that Committees and working groups will appoint a Chairman at the first meeting):

It was RESOLVED to appoint the following Committee Members, Officer and Representatives for the forthcoming year:

a. General Purposes Committee

Chairman (ex officio), Cllr. Aspden, Cllr. Clare and Cllr. de Vries, Cllr Vevers

b. Cemetery Committee & working group

Committee Members: Chairman (ex officio), Cllr. de Vries, Cllr. Marsh Cllr. Urmston, S McCabe and representatives from City of York Council: Cllr. K Aspden; P Stuchfield G Fewkes, D Shaw and A Jobbins.

Working Group Members: Chairman (ex officio), Cllr. de Vries, Cllr. Marsh, Cllr. Urmston, and S McCabe

c. Planning Committee & working group

Chairman (ex officio), Cllr. Clare, Cllr. de Vries and Cllr. Urmston one vacancy.

d. Social Hall working group

Chairman (ex officio), Cllr. Clare, Cllr. Marsh and Cllr. Vevers and Cllr. Koprowska

e. Opens Spaces working group

Chairman (ex officio), Cllr. Aspden, Cllr. de Vries, Cllr. Koprowska, Cllr. Marsh and Cllr. Vevers.

f. Sports Club Representative(s) (2)

Chairman (ex officio), Cllr. Koprowska and Cllr. Marsh.

g. YLCA Representatives to attend YLCA Branch meetings as voting representatives (2)

Cllr. Clare and Cllr. Urmston.

h. Fulford Climate and Ecological Emergency Working Group

Chairman (ex officio), Cllr. Clare, Cllr. de Vries, Cllr. Koprowska and Cllr. Marsh.

i. Publicity Officer (if appropriate)

The Clerk, Chairman & Vice-Chairman.

j. Health & Safety responsibility

All Councillors have responsibility for Health & Safety.

k. HR Panel

Chairman (ex officio), Cllr. Aspden, Cllr. Clare, Cllr. de Vries and Cllr. Urmston.

l. Residents' Committee representatives

Cllr. Aspden.

23009. To review and confirm/update the Standing Orders adopted in May 2022

Following review, it was resolved to confirm the Standing Orders adopted in May 2022.

23010. Internal Control - To review and consider the effectiveness of the following areas of Internal Control and decide on any necessary action:

a. To consider and/or confirm the Annual Review of the System of Internal Control

Following review, it was RESOLVED to confirm the Annual Review of the System of Internal Control.

b. To appoint the Internal Auditor for 2023/2024 and confirm the audit plan

It was RESOLVED to confirm the audit plan and the appointment of Elkerlodge Bookkeeping for 2023/2024 and the audit plan is included in the folder of meeting documents for you to consider and confirm.

c. To re-appoint the Clerk as the Responsible Financial Officer

It was RESOLVED to re-appoint the Clerk as the Responsible Financial Officer.

d. To consider and/or confirm the Risk Management Report dated May 2023

It was RESOLVED to confirm the Risk Management Report dated May 2023.

e. To review and confirm/update the Financial Regulations dated 10 May 2022

Following review, it was RESOLVED to confirm the Financial Regulations dated 10 May 2022.

f. To note the Asset Register dated 31 March 2023

The Asset Register was noted.

g. To confirm appointment of Came & Co. Insurance Brokers to prepare insurance quotations for renewal in October 2023

It was RESOLVED to seek quotes from Came & Co, BHIB and Zurich.

h. To review/update the Register of Gifts and Hospitality

The Register of Gifts and Hospitality was reviewed and no update was necessary.

i. To consider the adoption of any new policies or amendments to existing policies

No changes were deemed necessary.

j. To review and affirm acceptance of the Local Government Association Councillor Code of Conduct

It was RESOLVED to affirm The Local Government Association Councillor Code of Conduct.

k. To note the Bank Reconciliation for 2022/2023

The bank reconciliation for 2022/2023 was noted.

l. To note the Statement of the PWLB at 31.03.2023

The Statement of the PWLB at 31.03.2023 was noted.

m. To note the Clerk's report to include 2022/2023 Budget v Year End Accounts Statement

The Clerk's report including the 2022/2023 Budget v Year End Accounts Statement were noted.

n. To consider and agree continuation of the standing order/direct debit instructions to/with the bank for the year 2023/2024

It was RESOLVED to continue the standing order/direct debit instructions to/with the bank for the year 2023/2024.

o. To approve payment of the Business Rates & Council Tax for Cemetery Lodge by monthly direct debit as set out in the Demand Notices for 2023/2024

It was RESOLVED to approve payment of the National Non-Domestic Rate Demand for 2023/2024 by direct debit.

23011. To resolve to renew annual membership of YLCA, ICCM and SLCC

It was RESOLVED to renew the annual memberships of YLCA, ICCM and SLCC.

23012. To confirm that wages and salaries will be in accordance with recommendations of NJC agreement for local government workers and that all staff are eligible to join the North Yorkshire Pension Fund. Wages and salaries should be reviewed annually

It was RESOLVED to confirm that wages and salaries will be in accordance with recommendations of NJC agreement for local government workers and that all staff are eligible to join the North Yorkshire Pension Fund. Wages and salaries will continue to be reviewed annually.

23013. To schedule staff performance reviews for November 2023

It was RESOLVED to schedule staff performance reviews for November 2022.

23014. To choose from the options listed at Appendix 1 to set the times, dates and place of ordinary meetings of the full council for the year

It was RESOLVED to schedule the ordinary meetings of the full council to commence at 7.30pm on the following dates in the Old Library, Fulford Social Hall, School Lane, York, YO10 4LS:

13 th June 2023	25 th July 2023	5 th September 2023
17 th October 2023	28 th November 2023	16 th January 2024
27 th February 2024	9 th April 2024	14 th May 2024

It was further RESOLVED to aim to schedule working group meetings for each working group shortly before each ordinary meeting.

23015. To set the times and dates of the following Parish Council working group meetings (to be scheduled shortly before each Parish Council meeting where possible):

It was agreed to aim to schedule working group meetings for the following working groups shortly in advance of each Parish Council meeting.

- a. Planning Working Group
- b. Open Spaces Working Group
- c. Cemetery Working Group
- d. Social Hall Working Group
- e. HR Panel
- f. Climate and Ecological Emergency Working Group

23016. To consider the Annual Governance Statement for 2022/2023 for submission to Internal Auditor

It was RESOLVED to approve the Annual Governance Statement for 2022/2023 for submission to the Internal Auditor.

23017. To consider the Accounting Statements for 2022/2023 for submission to Internal Auditor

It was RESOLVED to approve the Accounting Statements for 2022/2023 for submission to the Internal Auditor.

23018. Close the Annual Meeting.

The Chair closed the Annual Meeting at 19:26.

Annual Parish Council Meeting Appendix 1

Option A - Monthly

13 th June 2023	11 th July 2023	15 th August 2023
12 th September 2023	10 th October 2023	14 th November 2023
12 th December 2023	9 th January 2024	13 th February 2024
12 th March 2024	16 th April 2024	14 th May 2024

Option B – Every 2 Months ¹

13 th June 2023	15 th August 2023	10 th October 2023
12 th December 2023	9 th January 2024 (Jan meeting required to set Precept & Budget)	12 th March 2024
14 th May 2024		

Option C – 6 Weekly

13 th June 2023	25 th July 2023	5 th September 2023
17 th October 2023	28 th November 2023	16 th January 2024
27 th February 2024	9 th April 2024	14 th May 2024

¹ Working Group and Committee meetings can take place in between full PC meetings and save time at full PC meetings, reducing the need for frequency of full PC meetings. Committees can take decisions but must have sufficient membership to enable quorate decisions. Working Groups can debate most areas of dissent and form a consensus/resolve queries in advance of full PC meetings. Working Group recommendations can be agreed at the full PC meeting without further discussion where non-members of the working group have no queries on/alternative views to the recommendations. Effective use of Working Group and Committee meetings, with the consequent reduction in frequency of PC meetings, reduces the meeting related admin burden which would enable more effective use of time for the Clerk and Councillors in following through with PC decisions and actions.



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Minutes of the Meeting of the Parish Council held on Tuesday 9th May 2023 immediately after the Annual Meeting of the Parish Council in the Old Library, Fulford Social Hall, School Lane, Fulford, York.

23019. Chairman's welcome

The Chair welcomed all present to the meeting.

23020. To receive apologies and approve reasons for absence

Apologies from and reasons for absence were approved for Cllr. Aspden.

23021. To receive any declarations of interest

There were no declarations of interest.

23022. To receive and approve the Minutes of the Extraordinary Meeting of the Parish Council meeting held on 27th April 2023

Deferred to the next meeting.

23023. To consider any applications for co-option to the Parish Council

Although formal notification had not been provided from CoYC by the date of the meeting, it was noted that there would be 4 vacancies available for co-option.

23024. To receive and consider Parishioners' Questions:

One member of the public queried the number of councillor vacancies. Cllr. Koprowska explained that councillors are all volunteers and that many people are busy with work and families so can find it difficult to find the additional time to commit.

The Chair closed Parishioners' Questions at 19:38.

23025. To note correspondence received at Appendix 1 and decide if any action is necessary

Much of the correspondence can be noted but I have highlighted any that I believe should be given further consideration and a response (councillors may wish to consider different ones as well):

a. NYPFCC Response to North Yorkshire Police Inspection 20230316.

Noted.

b. Email from newsletter distributor requesting a reference for their website.

It was RESOLVED that the Clerk would submit a reference.

c. Email from resident relating to the Parish Field and Germany Beck open space areas.

It was RESOLVED to respond recommending the minutes of meetings, the website and social media as a source of update for ongoing projects.

d. Email from a Tree Consultation relating to Tree Surveys.

It was RESOLVED to seek Tree Survey quotes to bring to the next meeting.

e. Email from Fulford Show Committee relating to the programme advert.

It was RESOLVED to send the drafted programme advert subject to minor changes to be submitted to the Clerk by Cllr. Koprowska.

f. Letter from Complete Communities relating to workshops for funding opportunities.

Noted.

g. Email from Fulford Sports Club attaching AGM Minutes.

To note unless councillors have anything they wish to address.

Noted.

h. Email from Fulford Sports Club attached Minutes of meeting on 26th April 2023.

Noted.

a. NALC Correspondence:

- i. Chief Executive's Bulletins dated 10th, 14th, 17th, 24th, 31st March and 6th, 10th, 28th April 2023.

- ii. Newsletters dated 15th, 22nd, 29th March, 19th, 26th April & 3rd May.
- iii. PC1-23 Infrastructure Levy Briefing Note.

All Noted.

i. YLCA Correspondence:

- i. White Rose bulletins dated 31st March and 24th April 2023.
- ii. YLCA Training & Discussion Forums 3-13 April.

All Noted.

23026. To consider and confirm any decisions taken using delegated powers listed at Appendix 2

It was RESOLVED to confirm the following decisions taken using delegated powers:

- a. Decision taken 13 March 2023: It is RESOLVED to send the letter of appeal statement in respect of 34 Main Street Appeal Ref: APP/C2741/W/22/3309624 as drafted and circulated.
- b. Decision taken 27 March 2023: It is RESOLVED to submit the representations to the City of York Local Plan Main Modifications Consultation as drafted and circulated.
- c. Decision taken 12 April 2023: It is RESOLVED to instruct David Walton to send the Pre Action Protocol Letter as drafted and circulated in respect of 22/02437/FUL Challenge to Grant of Planning Permission for conversion of Nos. 100-102 Main Street, Fulford, York, YO10 4PS to provide 4 dwellings.

23027. To receive and consider a report from the Ward Councillor and decide on any necessary action

It was noted that the Kate Ravilious had been elected to the office of Ward Councillor at the Local Government elections on 4th May. It was further noted that Cllr. Ravilious had sent apologies for the meeting due to a prior commitment. The Clerk confirmed that an email of welcome had been sent from the Parish Council.

23028. To receive and consider any report from the Police and decide on any necessary action

The reports for March and April were noted.

23029. Financial Matters

a. To approve the payments presented for authorisation

It was RESOLVED to approve the following payments:

Fulford Parish Council**DRAFTPAYMENTS LIST**

Cheque	Name	Description	Amount
DD&CR Martin&Co	Martin & Co	Cemetery Lodge Apartment Rent Gu	31.20
DD&CR Martin&Co	Martin & Co	Property Management Fee	75.60
DD&CR Martin	Martin & Co	Door Painting - JR Joinery	200.00
DD2 BusRates	City of York Council	Business Rates Monthly Payment	919.60
DD2 BusRates	City of York Council	Business Rates Monthly Payment	918.00
DD4 GiffGaff	GiffGaff Ltd	Mobile Phone Charges- Clerk	6.00
DD3 DBC HP	HP Instant Ink	Monthly Subscription Payment	4.49
DD5 DBC Microsoft	Microsoft Ireland Operations Ltd	Monthly Subscription Payment	22.56
DD7 DBC Expend	Expend Limited	Monthly Subscription Payment	16.78
DD8 Smart Cleaning	Smart Cleaning Group Limited	Commercial Cleaning Charges	372.00
DD9 Fuel Genie	Fuel Genie	Cemetery Vehicles Fuel Charges	290.54
DD10 TalkTalk Cem	TalkTalk Business	Broadband and Phone Payment	36.61
DD11 Plusnet SH	Plusnet	Broadband and Phone Payment	32.28
DD12 Clover	Clover (Fiserv/First Data)	Chip & PIN Machine Service Charges	56.67
DD15 Gas Cemeter	SSE Energy Solutions	Gas Charges	174.46
DD16 SSE SH	SSE Energy Solutions	Gas Charges	548.96
EMP PC & CEM	All Employees	Net Salaries	11,665.67
DD19	City of York Council	Commercial Waste Charges	523.77
DD20	City of York Council	Commercial Waste Charges	71.11
EMP BP HMRC	HM Revenue & Customs	Monthly HMRC Payment	3,358.26
EMP BP NYPF	North Yorkshire Pension Fund	Monthly NYPF Payment	3,714.08
DVLA	DVLA	Cemetery Vehicle RoadTax	290.00
DD13 Electricity Ce	SSE Energy Solutions	Electricity Charges	68.83
P2024-0001 BP	Yorkshire Local Councils Association	Annual Subscription Fee	771.00
P2024-0002 BP		Reimbs Expenses - Cemetery Fuel at	109.90
P2024-0003 BP	Viking	Stationery & Postage Supplies	138.73
P2024-0004 BP	Crusader Industrial Doors Limited	Repair Fault on Garage Door	288.00
GRASS	Sleightholm Landscapes	Grass & Hedge Cutting	600.00
	<i>Fordlands Road 48% = £240</i>		
	<i>School Lane 36% = £180</i>		
	<i>Village Green 16% = £80</i>		
HMRC	HM Revenue & Customs	Monthly HMRC Payment Interest accru	1.81
P2024-0008 BP	MJ Backhouse Environmental Services	Rabbit Control - Cemetery May to Oct	357.88
	4Gadgets	New Mobile Phone for Clerk	409.99
DD&CR Martin&Co	Martin & Co	Cemetery Lodge Apartment Rent Gu	31.20
DD&CR Martin&Co	Martin & Co	Property Management Fee	75.60
	Martin & Co	CO2 Alarm; Sink Plug Broken	117.00
DD9 Fuel Genie	Fuel Genie	Cemetery Vehicles Fuel Charges	236.02
P2024-0011 DBC	Ebay	Phone Protective Case	26.25
		TOTAL	26,560.85

b. To note the receipts presented

The receipts in the Summary of Receipts and Payments Report were noted.

c. To approve the bank reconciliation

Deferred.

d. To note the statement of reserves

Deferred.

23030. To consider renewal of the Zoom subscription and decide on any necessary action

It was RESOLVED to renew the subscription.

23031. To consider a report of planning applications and questions considered by the Planning Working Group and decide on any further action:**a. New applications**

23/00808/NONMAT | Non-material amendment to permitted application 22/02433/FUL to alter external finish of platform lift and full height curtain wall glazing to 2no. window casements | Fulford School Fulfordgate York YO10 4FY

It was RESOLVED that no response was necessary (non-material and the PC was not consulted).

b. Ongoing applications

- i) **23/00283/FUL | Flood alleviation scheme comprising a pumping station and associated inlet structure, control kiosk, access track and parking area; culvert under Selby Road; outfall structure and floodwall alignment and penstock across Germany Beck; two earth flood embankments, and a temporary construction compound and tree works within the Fulford Conservation Area | Fulford Flood Alleviation Scheme Pt Fulford Ings and Pt Playing Fields Selby Road York A**

No update.

- ii) **22/01502/FUL. Single storey rear and side extension and erection of 2no. rear garden outbuildings for additional living space. 151 Main Street Fulford York YO10 4PR**

It was RESOLVED that the Planning working group would circulate a draft letter requesting revocation along agreed lines for agreement.

- iii) **23/00581/FUL | Change of use from restaurant (use class E) to 2no. one bedroom apartments (use class C3), demolition of existing rear extension and associated external alterations | 77 Main Street Fulford York YO10 4PN**

No update.

Items 23031.c and 23031.d were deferred to later in the meeting but are minuted in numerical order.

c. To consider exclusion of the press and public from the discussion of any aspect of item 23031.d by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

It was RESOLVED to exclude the press and public from the discussion of any aspect of item 23031.d by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

d. To consider any update of proceedings relating to 22/02437/FUL. Conversion of Nos. 100-102 to provide 4no. dwellings with external alterations and extensions. Redevelopment of outbuildings at rear to provide 1 no. dwelling and parking. 100 Main Street Fulford York YO10 4PS and decide on any further action

It was RESOLVED to make an Aarhus Convention application.

e. To note the LPA decided applications listed at Appendix 3

The following LPA decisions was noted:

23/00409/CLU - 50 Heslington Lane – LPA issued certificate of lawfulness.

23032. To receive and consider an update on matters pertaining to the Germany Beck Liaison Advisory Committee (LAC)

It was noted that the minutes of the April meeting had been received and the next meeting had been scheduled for 22nd May. It was agreed that more steer from the Parish Council to representatives on the LAC should be provided for each meeting and feedback given thereafter to the Parish Council. It was RESOLVED to raise queries relating to the safety of access from the parish field, speed limit signs, replanting of trees and better protection for those replanted.

23033. To receive and consider any update on the Local Plan Examination (Phase 1) and decide on any necessary action

No update.

23034. To receive and consider a report from the Cemetery working group and decide on any necessary action

The Cemetery working group has not yet met but as far as I know, there are no matters to report except to say that the Cemetery ended the year slightly in profit.

23035. To consider the Cemetery Lodge Apartment Inspection Report and decide on any necessary action

It was noted that a quote for damp repairs was awaited from the letting agent and would be available after 18th May.

23036. To receive and consider a report from the Open Spaces working group and decide on any necessary action to include:

a. Allotments

It was noted that 3 plots had recently been re-let. It was agreed that the Clerk would investigate reported issues with overfilling of the skip.

b. Fordlands Road

No update.

c. Parish Field School Lane

Decisions on the following points had been requested by Paul Forrest in respect of the redevelopment project for the Parish Field:

i) To formally note the update received by email on 6 April 2023 and its contents.

The update and content of the email were noted.

ii) To consider the transfer of the Persimmon field land under lease from CYC to the Fulford football club and accept in principle or raise objections.

It was noted that Persimmon had prevented any transfer of the field land to the Parish Council either by transfer direct or via a lease from CoYC to the Parish Council following transfer to CoYC. It was further noted that CoYC and Persimmon had proposed to transfer the land to CoYC on the basis that it would be leased to Fulford Football Club.

Concerns were raised that a lease to the Football Club in place of a lease to the Parish Council/ no lease by CoYC/retention of the land by Persimmon would result in loss of benefit to the community and limitations on the use of the land for the community as a whole. Particular concerns were voiced that the main route from the Germany Beck site to the parish field may be affected. It was therefore RESOLVED to object to the proposal of a lease to the Football Club on the grounds that control of the land by a private club for a particular sport would impact the amenity of the area, may impact access to the parish field and limit the land's use for other forms of recreation for residents.

iii) To agree that any works, be they drainage, surface (grass) improvement, landscaping, walkways/ cycleways, sports areas (such as basketball area), planting, On the Parish Field, would be delivered by the Parish Council (paid for by Grant from the S106 monies held by CYC). PF also more than happy to help with the specification and tender/ procurement/ delivery of these works if you wanted me to do that.

It was RESOLVED that works to Parish Council land (once plans have been agreed) could be delivered by the Parish Council paid for by Grant from s106 monies held by CoYC. It was further RESOLVED to request the most recent plans under consideration.

iv) To consider the proposal, from Fulford FC, for the installation of a modular new clubhouse building, and demolition of the old, again paid for by funding from the Football foundation and S106 monies from CYC. Specification for this new building to be provided by Fulford FC for all to review.

Following consideration of correspondence from the Sports Club secretary, it was RESOLVED to request details of the proposed plans for further consideration.

- v) To consider the location of the basketball half court, given the restrictions on location shown in the enclosed email, and approve one location or reject all and remove this item from the project.**

It was noted that the correspondence provided did not give any information on why the previously agreed location for the basketball half court was being reconsidered. It was further noted that the Tennis Club had not been consulted on the new proposed location and should be consulted. It was RESOLVED to ask whether a location nearer the border to Fulford School and away from the Tennis Club would be more appropriate.

- vi) To consider the obligation of maintenance of the landscaped/ planted areas of the current Persimmon field and whether the Parish would accept a licence or community usage agreement to be responsible for those areas.**

It was noted that the Parish Council does not have power to maintain privately owned land at the cost of the precept payer. It was therefore RESOLVED that the Parish Council should not be obligated by way of licence or community usage agreement to use the precept to maintain land over which it has no proprietary interest by freehold or lease.

- vii) To consider and seek advice on the VAT aspects of any work taking place on Parish land (not on other land just for clarity).**

It was noted that the Clerk would chase up The Parkinson Group. It was further noted that a recent case had provided a precedent that was more favourable for VAT claims on Parish Council land used for recreation.

- viii) To consider the application, with help from Fulford FC, of a joint grant application to the football foundation for monies towards these above works.**

This had already been resolved at the meeting on 10th January 2023 under Minute 22174.a.ii "It was RESOLVED that as primary landowner, the Parish Council should make application for the proposed grant from the Football Foundation for the upcoming project. It was noted that Paul Forrest of CoYC had offered to assist with the administration of the application." This was communicated by email on 20th January 2023.

Councillors queried why all s.106 recreational funding from the Germany Beck Development was within the control of CoYC when other parish councils have received an allocation of s.106 funding from developments to their parishes direct. Funds received by the Parish Council from the s.106 recreational payment for Germany Beck could be spent within the parish on a variety of recreational projects to benefit Fulford residents on parish owned land, not limited to the parish field. Councillors further queried why the s.106 recreational funding had been allocated by CoYC predominantly to football on Parish Council land at the parish field, dismissing other recreational use within Fulford, particularly non-sporting recreational use which may be more beneficial to the wider community.

It was RESOLVED to seek a definitive answer on whether any of the s106 recreation money will be spent on other, non-sporting recreation. It was agreed that it was important to know what amenity value this will have for the whole of the community, not only for residents who take part in sport.

d. Play Equipment

It was noted that the warranty for the Viking Longboat at Fordlands Road had been invalidated due to urgent remedial reports and a quote had been received from the contractor for the repairs. It was RESOLVED to seek alternative quotes.

e. Village Green

It was noted that St Nicks have confirmed their agreement to the Licence to Occupy and the Clerk will arrange for an engrossment to be prepared and sent to them for signature.

f. Tree Survey

See correspondence at 23025.d

23037. To consider reports of speeding boats along the River Ouse and decide on any necessary action

It was RESOLVED to communicate the issue to the various parties previously contacted in June 2018.

23038. To receive and consider a report from the Social Hall working group and decide on any necessary action

It was RESOLVED that the Clerk would write to Phil Bixby in the terms drafted and instruct his Quantity Surveyor. Cllr. Clare agreed to contact Gate and Bar.

It was RESOLVED to request a quote from the electrician to replace the lights in the toilets to LED ones on sensors to be funded from the remaining Ward Grant.

23039. To receive and consider any update from the Fulford Climate and Ecological Emergency Working Group and decide on any necessary action

No report.

23040. To consider any updates or information resulting from recent training webinars and decide on any necessary action

No training had been attended.

23041. To consider exclusion of the press and public from the discussion of any aspect of item 23042 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960

It was resolved to exclude the press and public from the discussion of any aspect of item 23042 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960

23042. To receive and consider reports from the HR panel and decide on any necessary action

It was RESOLVED to grant 5 days of compassionate leave to a member of staff following a bereavement.

It was noted that a member of staff retired in April.

Cllrs. Koprowska, Marsh and Urmston agreed to keep a check on the Clerk's emails between 29th May and 7th June to cover annual leave.

23043. To consider and propose any items for inclusion on the agenda for the next meeting

It was noted that items can be proposed by email at any time before 8th June. It was agreed to add consideration of the Climate & Ecological working group meetings to report on activities from the Greener Cleaner Fulford Community Group. It was further agreed to add consideration of cyclists on the path between School Lane and Fordlands Road.

23044. Confirm date and time of next meeting

The next meeting of the Parish Council is scheduled for Tuesday 13th June at 19:30. In the absence of the Chair, the Vice-Chair will chair the meeting. It was noted that the Chair would be away between 7th and 22nd June.

The Chair closed the meeting 21:10.

Signed Chair

Ordinary Parish Council Meeting Appendix 1 **Correspondence Received**

- j. NYPFCC Response to North Yorkshire Police Inspection 20230316.
- k. Email from newsletter distributor requesting a reference for their website.
- l. Email from resident relating to the Parish Field and Germany Beck open space areas.
- m. Email from a Tree Consultation relating to Tree Surveys.
- n. Email from Fulford Show Committee relating to the programme advert.
- o. Letter from Complete Communities relating to workshops for funding opportunities.
- p. Email from Fulford Sports Club attaching AGM Minutes.
- q. Email from Fulford Sports Club attached Minutes of meeting on 26th April 2023.
- r. NALC Correspondence:
 - i. Chief Executive's Bulletins dated 10th, 14th, 17th, 24th, 31st March and 6th, 10th, 28th April 2023.
 - ii. Newsletters dated 15th, 22nd, 29th March, 19th, 26th April & 3rd May.
 - iii. PC1-23 Infrastructure Levy Briefing Note.
- s. YLCA Correspondence:
 - i. White Rose bulletins dated 31st March and 24th April 2023.
 - ii. YLCA Training & Discussion Forums 3-13 April.

Ordinary Parish Council Meeting Appendix 2 **Decisions taken using delegated powers**

- a. Decision taken 13 March 2023: It is RESOLVED to send the letter of appeal statement in respect of 34 Main Street Appeal Ref: APP/C2741/W/22/3309624 as drafted and circulated.
- b. Decision taken 27 March 2023: It is RESOLVED to submit the representations to the City of York Local Plan Main Modifications Consultation as drafted and circulated.
- c. Decision taken 12 April 2023: It is RESOLVED to instruct David Walton to send the Pre Action Protocol Letter as drafted and circulated in respect of 22/02437/FUL Challenge to Grant of Planning Permission for conversion of Nos. 100-102 Main Street, Fulford, York, YO10 4PS to provide 4 dwellings.

Ordinary Parish Council Meeting Appendix 3 **LPA Decided Planning Applications**

- a. 23/00409/CLU - 50 Heslington Lane – LPA issued certificate of lawfulness.