

# Fulford

Parish Council

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## Minutes of the Meeting of Fulford Parish Council at 19:30 on Tuesday 5<sup>th</sup> September 2023 in The Old Library, Fulford Social Hall, School Lane, Fulford, York.

**Present:** Cllr. Juliet Koprowska (Chair); Cllr. Keith Aspden; Cllr. Mary Urmston; Cllr. Andrew Vevers; Ward Councillor Kate Ravilious and 4 members of the public.

### **23091. Chair's welcome.**

The Chair welcomed all present to the meeting and facilitated introductions.

### **23092. To receive apologies and approve reasons for absence.**

It was noted that the Clerk was unable to attend and the meeting was being recorded for the purpose of drafting the minutes. Apologies for absence were received and reasons for absence were approved from Cllr. Clare, Cllr. de Vries and Cllr. Marsh.

### **23093. To receive any declarations of interest.**

Cllr. Urmston declared an interest in Item 23103.a.i). Cllr. Koprowska declared a personal interest in Item 23103.a.v) prior to discussion of that item and it is recorded at this point in the minutes.

### **23094. To receive and approve the Minutes of the Meeting of the Parish Council held on 25<sup>th</sup> July 2023.**

The Minutes of the Meeting of the Parish Council held on 25<sup>th</sup> July 2023 were approved as a true record.

### **23095. To consider any applications for co-option to the Parish Council.**

There were no applications for co-option to consider.

### **23096. To receive and consider Parishioners' Questions:**

The Chair opened Parishioners' Questions. Representatives from Fulford Tennis Club referred to correspondence relating to proposed locations of the new half basketball court within the project for redevelopment of the Parish Field on School Lane. The representatives acknowledged that there had been demand for inclusion of a basketball court within the project and their only issue was with a proposed location for it near to the Tennis Courts. They provided several reasons behind their opposition to this location as outlined in a letter submitted to the council. The new chair of the Tennis Club expressed a wish to work together to achieve a viable option.

Cllr. Koprowska thanked the representatives for their input and explained that it was helpful to have the information from them for future consideration when the plans need to be taken to the next stage.

The Chair brought Item 23103.a.ii) forward to this point of the meeting to enable members of the public to hear the discussion. The minutes remain in numeric order.

### **23097. To note correspondence received at Appendix 1 and decide if any action is necessary.**

All correspondence listed in the Appendix was noted and the following decisions were taken:

**23097.a. v. Fulford Tapestry & Impfal Barracks email from resident**

It was RESOLVED that whilst premature to consider any detailed views on the future of Impfal Barracks at this stage, some sort of community use or partnership may be a good idea in principle and the council would appreciate being kept informed of any proposals.

**23098. To consider and confirm any decisions taken using delegated powers listed at Appendix 2.**

The following decisions taken using delegated powers were confirmed:

- a. Decision taken 16th August: "It is RESOLVED to agree to the undertaking that in the event that the court does grant permission to apply for judicial review, irrespective of any decisions made thereafter, to fully comply with paragraph 1.9(c) of schedule to the Civil Proceedings Fees (Amendment) Order 2014, the Parish Council will provide the following:
  - Fee of £770.00 (Cheque or postal orders to be made payable to "Her Majesty's Courts & Tribunals Service" or "HMCTS"); or
  - An Application for a Fee Remission in Form Ex160, where appropriate
- b. Decision taken 31<sup>st</sup> August: "It is RESOLVED to agree the terms of the draft Consent Order and agree to the increased offer of costs from City of York Council in the sum of £10,000."

**23099. To receive and consider a report from the Ward Councillor and decide on any necessary action.**

**Ward Funding:** Cllr. Ravilious mentioned that the ward funding application has been calculated for the different wards and this year there is £4,500 to spend for Fulford & Heslington. A Ward Meeting will be scheduled shortly for how best to use that funding and Parish Council input for that will be welcomed.

**Fulford Road/Heslington Lane Junction:** Residents have contacted Cllr. Ravilious with concerns about the junction of Fulford Road and Heslington Lane. Following observations at the junction and as a short-term measure, the timing of the traffic lights has been adjusted so there is greater time for pedestrian and cycle movements to improve safety. Feedback on the change would be welcomed, particularly about any increase in back-log of traffic or impact on pollution. It was recognised that a re-design of the junction would be beneficial in the longer-term.

**Parish Field project:** Cllr. Ravilious reported attendance at the Germany Beck LAC meeting on 21<sup>st</sup> August and suggested a review of the of the parish field designs in consultation with Dr Sarah Knight who specialises in nature-society relationships and geospatial approaches at the University of York. Concerns were discussed that the current plans being considered have a dominance of football, benefitting a specific demographic which is not limited to the Fulford community for whom the s.106 funding is intended, whereas other options for recreational use of the field could make use of the s.106 recreational payment, benefitting a larger representation of the local demographic within Fulford. It was noted that the concerns had been discussed previously and plans for complex drainage schemes and other factors had made funding from the Football Foundation available to the project but that the drainage schemes were not now required. Cllr. Ravilious reported that she would be meeting with the relevant officers to enquire about the s.106 and other funding and definitions for spending of the s.106 recreational payment and suggest the possibility of enlisting a green space consultant to assist officers with the project moving forward.

**Houseboats:** Having received concerns from houseboat residents over planning and enforcement issues, Cllr. Ravilious queried what actions had been previously taken by the Parish Council and whether any issues were ongoing. Cllr. Koprowska reported that there were conflicting views between the different houseboat residents and the Parish Council had previously decided to leave planning enforcement with the enforcement team and not intervene. It was noted that there were no actions currently being taken by the Parish Council. Cllr. Ravilious reported that she would work with the residents and council officers to try to resolve the problems.

23100. To receive and consider any report from the Police and decide on any necessary action. The Police Reports for July were noted, and no action was deemed necessary.

23101. Financial Matters

a. To approve the payments presented for authorisation.

It was RESOLVED to approve the following payments and provide online authorisation for the Unity Trust payments:

4 September 2023 (2023-2024)

Fulford Parish Council  
PAYMENTS LIST

Voucher	Code	Date	Description	Supplier	Total
125	BM CBM On Cost - Cemetery	24/07/2023	Monthly HMRC Payment	HM Revenue & Customs	3,039.01
124	FC8 SH - Broadband	24/07/2023	Broadband and Phone Payment	Rusnet	32.28
122	CBV8 Gas	24/07/2023	Gas Charges	SSE Energy Solutions	58.25
123	FC8 SH - Gas	24/07/2023	Gas Charges	SSE Energy Solutions	115.95
133	PC5 Allotments Maintenance & Improvements	26/07/2023	Reimbs Expenses - Tape Measure for Allotments	A Vevers	24.50
151	PC3 Prepaid Card Service Charges (Expend)	26/07/2023	Monthly Subscription Payment	Expend Limited	11.99
151	CBV8 Prepaid Card Service Charges (Expend)	26/07/2023	Monthly Subscription Payment	Expend Limited	11.99
110	CBV8 Electricity	27/07/2023	Electricity Charges	SSE Energy Solutions	-234.00
111	CBV8 Water Rates/Sewerage	27/07/2023	Water Rates Payment	Yorkshire Water	471.93
112	CBV8 Sundries	28/07/2023	Compensation for ornament replacements caused	Grave Owner	100.00
126	FC8 SH - Cleaning/Hygiene	28/07/2023	Commercial Cleaning Charges	Smart Cleaning Group Limited	396.00
113	PC8 Planning Advice/Contingency	31/07/2023	Disbursement Only Invoice - Counsel Fees, Court f	Walton & Co	5,946.08
113	PC6 Planning Advice/Contingency	31/07/2023	Disbursement Only Invoice - Counsel Fees, Court f	Walton & Co	154.00
117	BM CBM Gross Pay - Cemetery	31/07/2023	Net Salaries	All Employees	9,800.70
114	FC8 SH - Cleaning/Hygiene	01/08/2023	Mini Jumbo 2ply 150m2.25" Core x 12	Nisbets	107.92
130	CBV8 Business Rates	01/08/2023	Business Rates Monthly Payment	City of York Council	918.00
116	PC5 Fordlands Rd - Grass Cutting/Strimming/Hedges	02/08/2023	Grass Cutting Charges	Sleightholm Landscapes	455.04
116	PC5 School Ln - Grass Cutting/Strimming/Hedges	02/08/2023	Grass Cutting Charges	Sleightholm Landscapes	341.28
116	PC5 Village Green - Grass Cutting/Strimming/Hedges	02/08/2023	Grass Cutting Charges	Sleightholm Landscapes	151.68
115	FC8 SH - Repairs/Maintenance Contingency	02/08/2023	Replacement Folding Tables	Office Furniture Direct	219.85
120	TNCY1 Tenancy - Letting Agent Management Fees	03/08/2023	Cemetery Lodge Apartment Rent Guarantee Fee	Martin & Co	31.20
121	TNCY1 Tenancy - Letting Agent Management Fees	03/08/2023	Property Management Fee	Martin & Co	75.60
119	BM CBM On Cost - Cemetery	11/08/2023	Monthly NYFF Payment	North Yorkshire Pension Fund	3,134.59
127	CBV6 Fuel	15/08/2023	Cemetery Vehicles Fuel Charges	Fuel Genie	330.96
131	PC5 Allotments Water Rates	15/08/2023	Water Rates Payment	Business Stream	112.28
132	FC8 SH - Water/Sewerage	15/08/2023	Water Rates Payment	Business Stream	140.88
129	CBV8 Chip & RN Machine Fees & Charges	15/08/2023	Chip & RN Machine Service Charges & Fees	Clover (Fiserv/First Data)	46.57
128	CBV8 Telephone/Broadband	15/08/2023	Broadband and Phone Payment	TalkTalk Business	39.50
148	CBV8 Graves/Rots Repurchased	15/08/2023	Grave/Rot Repurchase Fee	Rot Purchaser	380.70
149	TNCY1 Tenancy - Property Maintenance Charges	15/08/2023	Damp Treatment	MUS Damp Specialist Ltd	208.00
118	BM CBM On Cost - Cemetery	21/08/2023	Monthly HMRC Payment	HM Revenue & Customs	2,854.10
137	CBV8 Gas	21/08/2023	Gas Charges	SSE Energy Solutions	43.44
138	FC8 SH - Gas	21/08/2023	Gas Charges	SSE Energy Solutions	127.93
139	FC8 SH - Broadband	23/08/2023	Broadband and Phone Payment	Rusnet	32.28
145	FC8 SH - Cleaning/Hygiene	25/08/2023	Commercial Cleaning Charges	Smart Cleaning Group Limited	396.00
155	PC3 Prepaid Card Service Charges (Expend)	28/08/2023	Monthly Subscription Payment	Expend Limited	11.99
155	CBV8 Prepaid Card Service Charges (Expend)	28/08/2023	Monthly Subscription Payment	Expend Limited	11.99
153	PC3 Stationery & Ink	28/08/2023	Monthly Subscription Payment	HP Instant Ink	4.49
152	PC3 Telephone & Broadband	28/08/2023	Mobile Phone Charges- Clerk	Giff Gaff Ltd	6.00
154	PC3 IT - Support and Services	28/08/2023	Monthly Subscription Payment	Microsoft Ireland Operations Ltd	24.72
150	CBV8 Electricity	27/08/2023	Electricity Charges	SSE Energy Solutions	73.86
146	FC8 SH - Electricity	28/08/2023	Electricity Charges	SSE Energy Solutions	92.83
140	CBV5 Weed Control - Chemicals	30/08/2023	Weed Prevention - Azural 20l	Hutchinsons Crop Production Specialists	100.56
142	PC3 Audit	30/08/2023	Audit - External Auditor's Fees	RKF Littlejohn LLP	504.00
142	CBV8 Audit	30/08/2023	Audit - External Auditor's Fees	RKF Littlejohn LLP	504.00
141	FC8 SH - Repairs/Maintenance Contingency	30/08/2023	Sensor Lights for Social Hall Toilets	Kevin Burbidge Electrical	344.96
136	BM CBM Gross Pay - Cemetery	31/08/2023	Net Salaries	All Employees	10,250.35
147	CBV8 Business Rates	01/09/2023	Business Rates Monthly Payment	City of York Council	918.00
135	BM CBM On Cost - Cemetery	08/09/2023	Monthly NYFF Payment	North Yorkshire Pension Fund	3,314.10
143	CBV8 IT - Support & Services	08/09/2023	Annual Subscription Fee	Starboard Systems Ltd v/a Scribe Accounts	466.56
143	PC3 IT - Support and Services	08/09/2023	Annual Subscription Fee	Starboard Systems Ltd v/a Scribe Accounts	466.56
144	PC5 Allotments Maintenance & Improvements	08/09/2023	Digi-Pad Lock & Installation for Gate at Allotments	HC Engineering Ltd t/a Norex Fencing	672.00
134	BM CBM On Cost - Cemetery	21/09/2023	Monthly HMRC Payment	HM Revenue & Customs	3,170.76

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Total 51,013.99

b. To note the receipts presented.

It was RESOLVED to note the following receipts:

**Fulford Parish Council**

4 September 2023 (2023-2024)

**Summary of Receipts**

All Cost Centres and Codes (Between 25/07/2023 and 04/09/2023)

**CEM1 Cemetery Income**

Code Title	Budgeted	Receipts	
		Actual	Variance
1001 CEM1 CoYC Annual Cemetery Agreement Contribution	4,337.00		-4,337.00
6001 CEM1 Cemetery Fees - Burial Rights Purchases	29,925.00	3,789.00	-26,136.00
6002 CEM1 Cemetery Fees - Interments	168,840.00	11,019.00	-157,821.00
6003 CEM1 Cemetery Fees - Memorial Seats Installation			
6004 CEM1 Cemetery Fees - Other			
6005 CEM1 Cemetery Fees - Grave Maintenance (Upkeeps)	1,102.50	90.00	-1,012.50
6006 CEM1 Cemetery Fees - Memorials	23,625.00	1,607.00	-22,018.00
6007 CEM1 Cemetery - CoYC Grants (Non-Ward)			
6008 CEM1 Cemetery - CoYC Ward Grants			
6009 CEM1 Cemetery - Donations			
6010 CEM1 Cemetery - Interest on Capital	5.00		-5.00
6011 CEM1 Cemetery - Military Grave Maintenance (CWGC)	3,840.00		-3,840.00
6012 CEM1 Cemetery - Other Income			
6013 CEM1 Cemetery - PWLB Loan Repayments from CoYC	6,966.60	3,483.45	-3,483.15
<b>SUB TOTAL</b>	<b>238,641.10</b>	<b>19,988.45</b>	<b>-218,652.65</b>

**PC1 Parish Council Income**

Code Title	Budgeted	Receipts	
		Actual	Variance
1002 PC1 CoYC CTB Support Grant	2,113.00		-2,113.00
1003 PC1 CoYC Double Taxation	16,200.00		-16,200.00
1004 PC1 CoYC Precept	43,600.00		-43,600.00
1005 PC1 CoYC s.106 Income			
1006 PC1 Fundraising Projects			
1007 PC1 Grants - CoYC (Excl. Ward & CTB)			
1008 PC1 Grants - Other			
1009 PC1 Grants - Ward Grants			
1010 RESCAP1 Other Income - Interest on Capital			
1011 PC1 Other Income - Northern Electric Wayleave	11.00		-11.00
1012 PC1 Other Income - Sundry Receipts			
1013 PC1 Rents - Air Rifle Club	50.00		-50.00
1014 PC1 Rents - Allotments	980.00		-980.00
1015 PC1 Playing Field Maintenance Contributions	451.00		-451.00
1016 PC1 Rents - Social Hall	12,000.00	709.50	-11,290.50
<b>SUB TOTAL</b>	<b>75,405.00</b>	<b>709.50</b>	<b>-74,695.50</b>

**TNCY1 Parish Council Tenancy Account**

Code Title	Budgeted	Receipts	
		Actual	Variance
3701 TNCY1 Tenancy - Contingency			
3702 TNCY1 Tenancy - Income Gain to Repay Reserves		700.00	700.00
3703 TNCY1 Tenancy - Letting Agent Management Fees			
3704 TNCY1 Tenancy - Property Maintenance Charges			
<b>SUB TOTAL</b>		<b>700.00</b>	<b>700.00</b>

**TOTAL** *Created by Scribe* **21,397.95**

**c. To approve the bank reconciliation.**

It was RESOLVED to approve the bank reconciliation.

**d. To note the statement of reserves.**

The statement of reserves was noted.

**e. To update banking mandates and complete new account(s) applications.**

It was noted that Cllr. Vevers had signed the Unity Trust application. The Nationwide application was pending awaiting confirmation of removal of Cllr. Walker from the mandate. It was noted that application to the Co-Op would be made once confirmation of the process for a parish council was confirmed as councils fall outside of their standard definitions/eligibility criteria for community accounts.

**23102. To receive and note the External Auditor's Report & Certificate and publication of the Notice of Conclusion of Audit for the year ended 31 March 2023.**

The completed Audit and related documents were received, and it was noted the Notice of Conclusion of Audit for the year ended 31 March 2023 was published on 25<sup>th</sup> August.

**23103. To consider a report of planning applications and questions considered by the Planning Working Group and decide on any further action:**

**a. New applications**

*Having declared in an interest in Item 23103.a.i), Cllr. Urmston left the meeting for discussion of that item.*

**i) 23/01558/TCA | Reduce 2 no. conifers and 1 no. Eucalyptus by one-third – trees in a Conservation Area | The Coach House Fulford Park York YO10 4QE**

It was RESOLVED that there were no objections.

*Cllr. Urmston was invited back into the meeting and resumed attendance.*

**ii) 23/01508/FUL | Change of use from restaurant/takeaway (use class sui generis) to 1no. one bedroom apartment (use class C3) and 1no. commercial unit following demolition of rear projection. | 77 Main Street Fulford York YO10 4PN**

It was noted that the previous application had been withdrawn and it was RESOLVED to make the following comments:

- The retention of a small commercial/employment unit on the site is a welcome improvement compared to the previous withdrawn application, but it is regrettable that no details are provided on the nature of the proposed use;
- The proposed unit size is also smaller than the existing fish & chip shop which represents a loss to the community although this loss might be balanced by the creation of an additional dwelling.
- Fulford Parish Council trusts that the application will only be approved if officers are content that issues of employment, access, heritage, and public amenity have been satisfactorily addressed (as previously raised in the parish council's objection to the withdrawn application).

**iii) 23/01537/TCA | Fell 1 no. Magnolia (rear garden) and prune of 1 no. Cherry away from phone lines in front garden – trees in a Conservation Area | Clovelly 14 Fenwicks Lane York YO10 4PL**

It was RESOLVED that there were no objections.

**iv) 23/01297/FUL | Change of use from public house (sui generis) to ground floor coffee shop (use class E), 3no. flats to first and second floor levels. Erection of a single storey rear extension following removal of conservatory with associated external works, boundary treatment and parking. | Bay Horse Public House 105 Main Street Fulford York YO10 4PN**

It was noted that Cllr. Ravilious has called the application in to planning committee.

It was RESOLVED to object on the following grounds and send the letter as drafted and circulated:

- i) Conflict with Policy HW1 – ‘Protecting Existing Facilities’. The loss of the pub requires marketing for at least a year plus consultation with the local community before its loss can be sanctioned.
- ii) The coffee shop could change to any other use within Class E use under permitted development rights without the need for a future planning application. There is therefore no assurance that the coffee shop would be retained for the proposed use.

- v) **23/01428/TCA | Fell 1 no. Yew and 1 no. Pine adjacent to Fenwicks Lane (T1 and T2), remove deadwood from 1 no. Lime (T3), prune back Laurel bush (T4) and crown balance 1 no. Oak (T5) – Trees in Conservation Area | Site of Raddon House 4 Fenwicks Lane York**

It was noted that the consultation deadline had passed but it was RESOLVED to respond with the following comments unless already determined:

- i) T2 Pine. This tree contributes to the rural character of Fenwicks Lane and is marked as a ‘visually prominent’ tree in the Fulford Village Character Appraisal. Several trees along the lane have already been lost or heavily pruned and this underlines the need to protect the remaining prominent trees through a TPO.
- iv) T5 Oak. This mature tree is also of high amenity value and is adjacent to a public footpath. Expert arboricultural advice is required in order to decide whether crown balancing or monitoring is justified.

- vi) **23/01390/FUL | Porch to front, 2no. dormers to front and 1no. dormer to rear | Portlet Cross Lane York YO19 4QP**

It was RESOLVED that there were no objections.

- vii) **23/01362/CPD | Certificate of lawfulness for proposed development of double detached garage, two storey side extension, single storey side extension and hip to gable roof extension | Kanoni 138 Heslington Lane York YO10 5ND**

It was noted that the Parish Council has not been consulted on the application. Whilst concerns were expressed regarding the impact of the large extensions within such a sensitive green belt location, it was noted that the green belt and visual impact is not a relevant consideration for this application and therefore no action was agreed.

**b. Ongoing applications**

- i) **22/02108/FUL | Erection of two storey detached dwelling after demolition of existing bungalow and outbuildings | 47 Heslington Lane York YO10 4HN.**

It was noted that the application was likely to go to committee soon.

- ii) **22/01502/FUL | Single storey rear extension and erection of 2no. rear garden outbuildings for additional living space | 151 Main Street Fulford York YO10 4PR.**

It was noted that a reply to the letter sent to James Gilchrist was responded to by the original case officer and not Mr Gilchrist. It was noted that the Planning working group recommended writing again to Mr Gilchrist to request a further review however no formal decision was taken.

- iii) **23/00283/FUL Fulford Flood Alleviation Scheme Pt Fulford Ings and Pt Playing Fields Selby Road York to include:**

- (1) **Consideration of relocation and restoration of the Battle of Fulford Memorial Stone**

It was noted that the Battle of Fulford memorial stone requires specialist removal, should ideally be undertaken by the developer and a suitable place to store the stone safely could be discussed with officers and/or the developers. It was agreed that an offer of the Cemetery as a place for storage pending the Stone's restoration could be made. It was further agreed that a site for relocation of the Stone could be considered in consultation with Chas Jones and the FFH Local History Society once the Flood Alleviation Scheme has been completed.

**(2) Consideration of response from NALC legal team relating to loss of open space land to the scheme.**

It was noted that the NALC legal team recommended sending instructions to a solicitor for specific legal advice. It was agreed to remind Steve Wragg of the conversation about the offer of compensation for the loss of land and discover whether any proposals were available before taking any further action in seeking legal advice.

*Having declared a prior commitment, Cllr. Ravilious left the meeting at 9pm.*

**iv) 23/01234/FUL - Conversion of Nos. 100-102 to provide 4no. dwellings with external alterations and extensions. Erection of 1 no. dwelling to the rear and parking. (resubmission). 100 Main Street Fulford York YO10 4PS Case Officer Natalie Ramadhin.**

It was noted that Highways had objected to the inadequate parking arrangements plus inadequate cycle and waste storage. It was further noted that the Conservation Area Advisory Panel had sent a detailed objection on the harm to heritage significance.

**v) To consider exclusion of the press and public from the discussion of any aspect of item 23103.b.vi by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.**

As there was nothing to discuss, it was RESOLVED unnecessary to exclude the press and public from the discussion of any aspect of item 23103.b.v) by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

**vi) To consider any update of proceedings relating to 22/02437/FUL. Conversion of Nos. 100-102 to provide 4no. dwellings with external alterations and extensions. Redevelopment of outbuildings at rear to provide 1 no. dwelling and parking. 100 Main Street Fulford York YO10 4PS and decide on any further action.**

Correspondence was noted.

**vii) Temporary/seasonal change of use from agricultural field to car park. York Designer Outlet St Nicholas Avenue York YO19 4TA Case Officer Lucy Yates.**

It was noted that National Highways has directed that the application should not be approved until after November 17 2023, highlighting the need for further information as follows:

1. A Transport Statement to indicate the arrival and departure volumes of traffic using this facility in the context of the increased seasonal visitor trips.

**viii) Article 4 Direction**

The Planning working group recommended taking first steps to seek an Article 4 Direction to remove permitted development rights within the Conservation Area and perhaps to the Germany Beck development adjoining the Conservation Area. Agenda item for next meeting? It was noted that similar action had been taken by Heslington Parish Council with the assistance of ward funding, costing in the region of £4,000 and a year of work to take forward. It was noted that ward funding would not be available

this year to assist with the cost. It was agreed to include consideration of proposals for an Article 4 Direction on a future agenda.

**c. To note the following LPA decided applications.**

The following LPA decisions were noted:

- 23/01222/FUL | Two storey side extension and single storey rear extension following demolition of rear projection | 24 Fordlands Road York YO19 4QG – LPA Approved
- 23/01041/TPO | Fell 1no. Lime tree; crown thin by up to 30%, and crown reduce 1no. Oak – protected by Tree Preservation Order no. CYC377. | 34 School Lane Fulford York YO10 4LS – LPA Refused
- 23/01043/TCA | Crown reduce 1no. Maple by up to 50%; crown reduce 1no. Persian Ironwood tree to previous cut points and trim annual extension growth on 1no. Hornbeam – tree works in a Conservation Area. | 34 School Lane Fulford York YO10 4LS – No Objections from LPA
- 23/00759/FUL | Single storey side extension and porch to front | 29 Cherry Wood Crescent York YO19 4QL
- 23/01064/TCA | Various tree works including the felling of 1no. Acer, 1no. Laburnum and 1no. Birch – tree works in a Conservation Area. | Sandyfield 141 Main Street Fulford York YO10 4PP – No Objections from LPA
- 23/00505/FUL | 2no. dormers to front | 23 Cherry Wood Crescent York YO19 4QL – LPA Householder Approval

**23104. To receive and consider an update on matters pertaining to the Germany Beck Liaison Advisory Committee (LAC) to include consideration of representatives from the Parish Council on the committee membership.**

An LAC Meeting was held on 21<sup>st</sup> August and Cllr. Koprowska's notes of the meeting were noted. It was noted that Persimmon had provided a poster and some leaflets for Fulford Show to advertise for a resident to be appointed to the LAC and the advert had been shared on the Parish Council website and Facebook page. Some Germany Beck residents took the leaflets and expressed interest at Fulford Show.

**23105. To receive and consider any update on the Local Plan Examination (Phase 1) and decide on any necessary action.**

It was noted that the Inspectors have stipulated a further consultation on changes not directly affecting Fulford and Michael Courcier had advised that the Parish Council need not make any new representations.

**23106. To receive and consider a report from the Cemetery working group and decide on any necessary action to include:**

**a. Refund request for plot relinquishment.**

It was RESOLVED to approve the refund less the usual administration fee.

**b. Identification of items for the September Cemetery Committee agenda.**

It was noted that the Cemetery Committee is due to meet on 20<sup>th</sup> September and an item to consider long-term solutions for grounds maintenance in light of potential future retirements/succession planning could be included as an agenda item together with toilet facilities review and consideration of the level of fees for maintenance of the Non-War Graves.

**23107. To consider the Apartment Tenancy Renewal and advice from the letting agent.**

It was RESOLVED to offer the tenant an extension of a further 12 months at the letting agents recommended rent.

**23108. To receive and consider a report from the Open Spaces working group and decide on any necessary action to include:**

It was noted that Cllr. Vevers had been appointed as chair of the Open Spaces working group.



**a. Allotments**

It was noted that the **tree works** along the border with the Cemetery had been scheduled for 20<sup>th</sup> & 21<sup>st</sup> September, that Allotment holders had been informed and had been made aware that the contractors would be happy for them and for the cemetery to make use of the wood chippings.

It was noted that the **Digi-Pad Lock** was installed at the allotments on 30<sup>th</sup> August.

**Vacant Plot Assistance:** It was RESOLVED that Cllr. Vevers would contact Good Gym to see if they would agree to assist with clearance of the vacant plots within a short timescale, but should that not be feasible, Cllr. Vevers would contact Sleightholm for a quote to strim them.

**Beekeeping:** It was noted that at the last meeting it was decided that the remaining hive plot tenant be given notice. With the notice having expired, the Clerk is due to contact the British Beekeepers' Association to arrange safe removal of the hives. It was agreed that any decision on the future of the apiary area would be considered at the next Parish Council meeting after consultation with the tenants at the next allotments meeting which is due to be held on Tuesday 3<sup>rd</sup> October at 7pm.

**b. Fordlands Road**

It was noted that the new signs had been ordered and are due to be installed before the end of the month.

It was noted that the basketball court markings had been ordered and was scheduled for the week commencing 18<sup>th</sup> September.

It was RESOLVED to request new quotes for:

- Trim Trail equipment;
- Carousel;
- Swings

**c. Parish Field School Lane**

**i) Surface Works/Zip Wire**

It was noted that quotes received offered different solutions and may cost in excess of £10,000 without prior removal of the concrete. Following receipts of the quotes and subsequent advice from the insurers it was RESOLVED to seek quotes from building contractors in consultation with Dave Meigh at CoYC for removal of the concrete prior to taking a decision on the playground surfacing quotes. *Post meeting note the 2023/2024 Budget for Parish Field maintenance and improvements is £500 plus £10,000 was earmarked in 2022/2023 for maintenance and improvements for the Parish Field. The earmarked funds were intended as part of the overall development of the field.*

**ii) Basketball Court Location**

It was agreed that further consideration was needed for the location of the half basketball court as part of the ongoing review of the designs.

**d. Play Equipment**

It was noted that the RoSPA annual inspection was due to be carried and the Clerk would forward the reports to councillors as soon as they become available. It was further noted that the Zip Wire at School Lane Parish Field will remain out of action until a remedy can be found for the surface issues beneath it.

**e. Village Green to include further consideration of the request to the Carstairs Countryside Trust for a replacement gate.**

It was agreed that no action was necessary.

**f. Tree Survey Quotes**

Following consideration of the quotes received, it was RESOLVED to instruct Richard Lancaster to carry out the Tree Survey for both the Parish Council and the Cemetery.

**23109. To receive and consider a report from the Social Hall working group and decide on any necessary action to include:**

**a. Consideration of Social Hall registration as a Community Asset.**

It was agreed that as there was not a risk of the Social Hall being lost to the community and it was already owned by the Parish Council, it may not be an appropriate candidate for registration as a Community Asset but it was RESOLVED to defer a decision to the next meeting pending further research.

It was further RESOLVED to express an interest in The Community Ownership Fund for the Social Hall renovations.

**b. Consideration of broadband options following removal of Plusnet service availability**

It was noted that Digitisation of Openreach services has resulted in withdrawal of the Plusnet broadband service at the Social Hall. It was agreed that internet access should be continued, and it was RESOLVED to order 4G access using a Vodafone GigaCube at £40 per month on a rolling contract pending exploration of other options and check with existing users how much use of internet access they need.

**23110. To consider whether to approach St Oswald's School and Fulford Library to enquire about any potential access to the car park for the Parish Council.**

It was RESOLVED that the Clerk would enquire with the School, Library and Sewells about any prospect of a viable system to provide some parking for the hall.

**23111. To receive and consider any update from the Fulford Climate and Ecological Emergency Working Group and decide on any necessary action.**

The GCF meeting notes of 3<sup>rd</sup> August had been circulated by the FCEE working group and were noted.

**23112. To consider the requests from the 20s Plenty campaign and decide on any necessary action.**

It was noted that this had been attempted previously and rolled out in parts of Fulford and had been problematic for a variety of reasons. It was agreed that a City level approach would be most relevant as at most the Parish would only be able to lobby as it would have no powers to implement or enforce it. As no agreement could be reached on whether to support the campaign, no action was agreed at this time.

**23113. To consider any feedback from residents at Fulford Show and decide on any necessary action.**

Cllr. Urmston reported that there had been lots of questions about the plans and timing of the works for the Parish Field. There were also queries about the Social Hall renovation project and some encouraging interest in the councillor vacancies.

**23114. To consider content for the next newsletter and decide on any necessary action.**

It was agreed to include updates on the Social Hall and Playing Field projects; the Zip-Wire; possibly a "Why I am a councillor feature" and articles from working group chairs. Cllr. Koprowska expressed a wish to include non-Parish Council news in the newsletter and suggestions were put forward. Ideas included photos from Fulford Show; a thank you to Fulford in Bloom in particular for the planters on Main Street/ask Fulford in Bloom to contribute an article; possibly include information on the plastic recycling at the church and changes to CYC recycling

arrangements; something about the Bay Horse could be included within the planning article; new basketball court markings.

**23115. To consider any updates or information resulting from recent training webinars and decide on any necessary action.**

No webinars had been attended since the last meeting.

**23116. To consider exclusion of the press and public from the discussion of any aspect of item 0 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.**

Deferred pending the receipt of the HR Panel recommendations following the upcoming HR Panel meeting.

**23117. To receive and consider reports from the HR panel and decide on any necessary action.**

Deferred pending the meeting of the HR Panel Monday 25<sup>th</sup> September at 1pm.

**23118. To consider and propose any items for inclusion on the agenda for the next meeting.**

It was noted that proposed items can be received by email until 11<sup>th</sup> October for the Parish Council Meeting.

**23119. Confirm date and time of next meeting.**

It was noted that the Cemetery Committee Meeting is at 1pm on 20<sup>th</sup> September;

It was noted that the HR Panel Meeting is at 1pm on 25<sup>th</sup> September;

It was noted that an Allotments Meeting for members of the Open Spaces Working Group and Allotments Tenants is on 3<sup>rd</sup> October at 7pm

The next Parish Council meeting is at 7.30pm on Tuesday 17<sup>th</sup> October 2023.







The Chair closed the meeting at 22:08

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Signed: Chair










## **Appendix 1**

### **Correspondence Received**

#### **a. General Correspondence:**

-  i. 20230905 20's Plenty Further Email.pdf
-  ii. 20230905 Email from CoYC re Consultation on restoring Blue Badge access to York City Centre.pdf
-  iii. 20230905 Email from Resident re allotments access and loose dog.pdf
-  iv. 20230905 Email from Resident re zipwire 20230810 .pdf
-  v. 20230905 Fulford Tapestry & Imphal Barracks email from resident.pdf
-  vi. 20230905 Renters Reform Bill Update from letting agents.pdf

#### **b. NALC Correspondence:**

-  20230905 NALC Chief Executive Bulletin 20230803.pdf
-  20230905 NALC Chief Executive Bulletin 20230817.pdf
-  20230905 NALC Chief Executive Bulletin 20230824.pdf
-  20230905 NALC Chief Executive Bulletin 20230831.pdf
-  20230905 NALC Newsletter 20230726.pdf
-  20230905 NALC Newsletter 20230802.pdf
-  20230905 NALC Newsletter 20230816.pdf
-  20230905 NALC Newsletter 20230826.pdf
-  20230905 NALC Newsletter 20230831.pdf

#### **c. YLCA Correspondence:**

-  20230905 Training Discussion Forum Bulletin 5 to 14 September 2023.pdf
-  20230905 Training Discussion Forum Bulletin 23 August to 7 September 2023.pdf
-  20230905 White Rose Bulletin (white) 20230731.pdf
-  20230905 White Rose Bulletin (white) 20230811.pdf
-  20230905 White Rose Bulletin (white) 20230825.pdf
-  20230905 YHCC Agenda 13 Sept 2023 - WRB 25 August 2023.pdf
-  20230905 YLCA Annual Review 2022-2023.pdf
-  20230905 YLCA Email re Make A Change Campaign.pdf
-  20230905 YLCA Email re Royal British Legion Remembrance events joint letter.pdf
-  20230905 YLCA Information Requests and Vacancies Bulletin 20230818.pdf
-  20230905 YLCA Training Programme October - December 2023.pdf
-  20230905 YLCA York Branch Meeting 12 October 2023.pdf

## Appendix 2

### Decisions taken using delegated powers.

- c. Decision taken 16th August: "It is RESOLVED to agree to the undertaking that in the event that the court does grant permission to apply for judicial review, irrespective of any decisions made thereafter, to fully comply with paragraph 1.9(c) of schedule to the Civil Proceedings Fees (Amendment) Order 2014, the Parish Council will provide the following:
- Fee of £770.00 (Cheque or postal orders to be made payable to "Her Majesty's Courts & Tribunals Service" or "HMCTS"); or
  - An Application for a Fee Remission in Form Ex160, where appropriate
- d. Decision taken 31<sup>st</sup> August: "It is RESOLVED to agree the terms of the draft Consent Order and agree to the increased offer of costs from City of York Council in the sum of £10,000."