



Fulford

Parish Council

The Cemetery Lodge
Fordlands Road
York
YO19 4QG

Tel: 01904 633151 | Mobile: 07719 211979

| Email: clerk@fulford-pc.gov.uk

www.facebook.com/FulfordParishCouncilYorkshire

www.fulford-pc.gov.uk

**Notice is given that a Meeting of Fulford Parish Council
will be held at 19:30 on Wednesday 4th December 2024
in The Old Library, Fulford Social Hall, School Lane, Fulford, York.**

Members of the public and press in attendance may address members of the Council during the Parishioners' Questions Item of the Meeting in accordance with the procedural requirements set out in the Meeting Agenda.

Agenda for the said meeting is shown below.

Rachel Robinson
Clerk and RFO, Fulford Parish Council

AGENDA

24161. Chair's **welcome**.

24162. To receive **apologies** and approve reasons for absence.

24163. To receive any **declarations of interest**.

24164. To receive and approve the **Minutes** of the Meeting of the Parish Council held on 25 September 2024.

24165. To receive and consider **Parishioners' Questions**:

[Public Participation – Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so. Each speaker is limited to 3 minutes and the maximum time for this item is 15 minutes].

24166. To note the **correspondence** received at Appendix 1 and decide if any action is necessary.

24167. To confirm any **delegated powers decisions** taken listed at Appendix 2

24168. To receive and consider any report from the **Ward Councillor** and decide on any necessary action.

24169. To receive and consider any report from the **Police** and decide on any necessary action.

24170. To consider the following **financial** matters and decide on any necessary action:

- a. To approve the payments presented for authorisation;
- b. To note the receipts presented;
- c. To approve the Bank Reconciliation;
- d. To note the Net Position Report including the Statement of Reserves;
- e. To receive an initial draft 2025/2026 budget and consider items for inclusion in the 2025/2026 Budget;
- f. Review debit card provision supplier.

24171. To consider the following **governance** matters and decide on any necessary action:

- a. To consider any updated and new policies for approval to include:
 - i) Draft Social Media Policy;
 - ii) To consider a Communications Strategy.
- b. Risk Assessment - to note the status of assets & consider any action required.
 - i) Cemetery grounds and buildings;
 - ii) Allotments;
 - iii) Social Hall;
 - iv) Fordlands Road Playing Field;
 - v) School Lane Playing Field;
 - vi) Village Green;
 - vii) Pinfold Land;
 - viii) Street Furniture;
 - ix) Trees.

24172. To consider a report of planning applications and questions considered by the **Planning** Working Group and decide on any further action:

- a. New applications:
 - i) 24/01633/FULM | Change of use of amenity field to temporary (3 years) seasonal (November and December) overflow car park for the use of employees only | York Designer Outlet York YO19 4TA;
 - ii) 24/01931/FUL | Single storey side extension, new pedestrian access gates and paving, alterations to hard and soft landscaping, and siting of PV solar array to main roofscape. St Oswalds Church Of England Primary School Heslington Lane York YO10 4LX;
 - iii) 24/01942/LHE | Erection of single storey extension extending 4.00 metres beyond the rear wall of the original house, with a height to the eaves of 2.32 metres and a total height of 3.8 metres. 66 Cherry Wood Crescent York YO19 4QN;
 - iv) 24/01954/TCA | Lateral reduction of 1no. sycamore (T1) by up to 1.5m and height reduction of up to 2.5m. Trim lateral growth of 1no. Holly (T2) and reduce the height by up to 3.5m - tree in a conservation area. 27B Heslington Lane York YO10 4HN;
 - v) 24/01729/TCA. 1no. Sycamore (rear gdn) to crown lift lower limbs over neighbour's car park, to thin crown and reduce by 20%. 93 Main Street Fulford York YO10 4PN;
 - vi) Consultation: Tree Preservation Order - CYC462 - Land at former garden centre, Heslington Lane, Heslington, York, (LCS1.4081);
 - vii) 24/02087/TCA | Reduce overhang and crown thin 1no. Ash (T1) and remove lower limb overhanging car park of 1no. River Birch (T2) - trees in a conservation area. 93 Main Street Fulford York YO10 4PN;
 - viii) 24/02073/FUL | Change of use of workshop to guest accommodation to include addition of pitched roof and elevational alterations, in association with existing guest house. Pinfold Cottage 145 Main Street Fulford York YO10 4PR;
 - ix) 24/02032/FUL | Single storey side and rear extension, demolition of detached garage. 37 Heath Moor Drive York YO10 4NE;
 - x) 24/02091/TCA | Fell 1no. Maple and crown reduce 1no. Alder and 1no. Laurel to 3.5m - trees in a conservation area. Old School House 27 Main Street Fulford York YO10 4PJ;

- xi) 24/01892/CPD | Certificate of lawfulness for proposed development of a single storey side extension. 8 Porter Avenue York YO19 4AG;
- xii) Licensing Application (Fishergate): 216A Fulford Road, York, YO10 4DX Application for a New Premises Grant – Supply of Alcohol (on/off).
- b. Ongoing planning matters:
 - i) 23/01234/FUL | Conversion of Nos. 100-102 to provide 4no. dwellings with external alterations and extensions. Erection of 1 no. dwelling to the rear and parking. resubmission) | 100 Main Street Fulford York YO10 4PS;
 - ii) 24/01455/FUL | Variation of condition 2 of permitted application 23/01234/FUL to alter the approved plans and elevations | 100 Main Street Fulford York YO10 4PS;
 - iii) AOD/24/00235 - Conditions 3 (ecology) and 12 (materials) of 23/01234/FUL. 100 Main Street Fulford York YO10 4PS;
 - iv) 19/02248/FUL | Erection of 4no. detached dwellings with associated access, parking and landscaping | 40 Fordlands Road York YO19 4QG – Notification of Planning Appeal;
 - v) Notice of Appeal: 19/02248/FUL | Erection of 4no. detached dwellings with associated access, parking and landscaping. 40 Fordlands Road York YO19 4QG.
- c. To note the LPA decided applications (<https://planningaccess.york.gov.uk/online-applications/>)
- 24173.** To receive and consider an update on matters pertaining to the Germany Beck Liaison Advisory Committee (LAC).
- 24174.** To receive and consider any update on the Local Plan Examination (Phase 1) and decide on any necessary action.
- 24175.** To receive and consider a report from the **Open Spaces** working group and decide on any necessary action to include:
 - a. Allotments;
 - b. Fordlands Road to include consideration of quote to crown lift trees;
 - c. Parish Field School Lane;
 - d. Play Equipment;
 - e. Village Green;
 - f. Street Furniture;
 - g. Trees.
- 24176.** To receive and consider a report from the **Social Hall** working group and decide on any necessary action to include:
 - a. Any updates on fundraising and community support;
 - b. Proposal for a future Swap ‘n’ Shop event in association with Greener Cleaner Fulford and consider options for storage of excess items.
 - c. Proposal to consult with Explore Library and St Oswald’s School advertising the Hall as available for activities.
- 24177.** To receive and consider any update from the **Fulford Climate and Ecological Emergency** Working Group and decide on any necessary action.
- 24178.** To consider any updates or information resulting from recent **training** webinars and decide on any necessary action.
- 24179.** *To consider exclusion of the press and public from the discussion of any aspect of items 24180 and 24181 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.*

- 24180.** To receive and consider a report from the **Cemetery** working group and Clerk and decide on any necessary action to include:
- To consider an update on the Cemetery accounts and year end forecast.
 - To review the viability of the Cemetery Agreement between the Parish Council and CYC and decide on any necessary action.
- 24181.** To receive and consider reports from the **HR** panel and Clerk and decide on any necessary action to include:
- Consideration of ongoing Cemetery HR matters;
 - Consideration of YLCA recommendations for Employee Stress Assessment Forms;
 - Consideration of budgetary implications of increased Employer's NI contributions;
 - Consideration of Communication Outside of Working Hours updates from YLCA.
- 24182.** To consider and propose any items for inclusion on the agenda for the next meeting.
- 24183.** To confirm the date and time of the **next meeting**.
-

Appendix 1

Correspondence Received

- General Correspondence
 - 20240917 Email from EV Charging Supplier;
 - 20240918 20mph Workshop Email from CYC;
 - 20240927 20mph Speed Limits Email from YLCA;
 - 20240927 Germany Beck LAC Minutes – Meeting 14 24.06.2024;
 - 20240927 Germany Beck LAC Email;
 - 20240930 Germany Beck LAC Agenda – Meeting 15 30.09.2024;
 - 20241007 Park Maintenance Contractor Email;
 - 20241010 Sports Club 17.10.2024 Meeting Email and Documents;
 - 20241007 Park Maintenance Contractor Services Email;
 - 20241017 St Oswald's School Expansion Plans Email;
 - 20241024 Lodge Cottage Farm Shop Email;
 - 20241026 Sports Club Email, minutes and accounts;
 - LNRS North Yorkshire Email re Webinar for Landowners;
 - Sleightholm Landscapes Email re Fordlands Road Trees;
 - Social Hall Party Nuisance Complaints
 - York Outer MP meeting invitation;
 - 20241126 Email thread re parish field land;
 - 20241127 Germany Beck Lighting email from resident.
- NALC Correspondence:
 - Chief Executive's Bulletins dated 12th, 19th, 26th September; 3rd, 10th, 17th, 24th, 25th & 31st October and 7th, 14th, 21st & 28th November.
 - Event newsletters dated 15th & 29th October.
 - Newsletters dated 11th, 18th, 25th September and 2nd & 7th October;
 - NALC Advice Note Understanding & Preparation for Martyn's Law.
- YLCA Correspondence at [News | Yorkshire Local Councils Associations \(yorkshirelca.gov.uk\)](https://www.yorkshirelca.gov.uk) including:

- i) Law and Governance Bulletin dated 3rd October & 14 November;
- ii) Regional Training Day Email;
- iii) Local Government Services Pay Agreement Confirmation;
- iv) YLCA Responses from North Yorkshire Council
- v) YLCA Training Sessions Bulletins dated 25.09.2024 – 03.10.2024 & 02.10.2024 – 09.10.2024 and 12th & 19th November;
- vi) YLCA Email re new website tour.
- vii) YLCA White Rose Bulletins dated 6th, 13th, 20th & 27th September and 4th, 11th & 18th October and 4th, 8th, 18th & 22nd November;
- viii) YLCA York Branch Meeting Agenda and Papers;
- ix) YLCA Royal Garden Party Nomination Form 2025 & Email;

Appendix 2

Delegated Powers Decisions

- a. Decision taken on 17 September 2024: It is RESOLVED to seek advice from YLCA relating to forward planning at Fulford Cemetery and related HR matters.
- b. Decision taken on 18 September 2024: It is RESOLVED to send the letter relating to 100 Main Street as drafted by the Planning working group.
- c. Decision taken on 23rd September 2024: It is RESOLVED to apply to York Community Fund to fund creation of the Servedy and Shutter and the Storage Solution in the main hall element of Phase 1 of the renovation plans for Fulford Social Hall.
- d. Decision taken 27 September 2024: It is RESOLVED to instruct property valuations for Cemetery Lodge from three agents for a leasehold sale of the upstairs apartment and rental income for the downstairs office accommodation.
- e. Decision taken 30 September 2024: It is RESOLVED to renew the Parish Council insurance with Hiscox through AJ Gallagher for 3 years.
- f. Decisions taken 24 October 2024 resulting from the non-quorate meeting of 23 October 2024:
 - i. It is RESOLVED to approve the presented payments;
 - ii. It is RESOLVED to re-let Cemetery Lodge Apartment as recommended by the letting agent;
 - iii. It is RESOLVED to accept the Team Sport & Play quotation for operational inspections of the playgrounds together with the quote for tensioning the zipwire;
 - iv. It is RESOLVED to approve the newsletter as drafted, publish it on the website and Facebook page and order copies for distribution;
 - v. It is RESOLVED to purchase and install 2 Hedgehog road signs on Fordlands Road.
- g. Decision taken 5 November 2024: It is RESOLVED to approve the planning of 550 saplings on Fordlands Road playing field in accordance with the outlined plans at a cost of £442 plus VAT.

- h. Decision taken 12 November 2024: It is RESOLVED to instruct the YLCA recommended HR Consultant for HR matters at Fulford Cemetery.