



# Fulford

Parish Council

The Cemetery Lodge  
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York  
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**Minutes of the Meeting of Fulford Parish Council  
held at 19:30 on Wednesday 11 September 2024  
in The Old Library, Fulford Social Hall, School Lane, Fulford, York.**

**Present:** Cllr. Juliet Koprowska (Chair); Cllr. Simon Marsh (Vice-Chair); Cllr. Vivienne Clare; Cllr. Mary Urmston; Cllr. Kate Ravilious (Ward Councillor); 1 member of the public and the Clerk.

**24093. Chair's welcome.**

The Chair welcomed all present and initiated introductions.

**24094. To receive apologies and approve reasons for absence.**

Apologies were received from and reasons for absence **APPROVED** for Cllr. Walker and Cllr. Vevers.

It was **NOTED** that a period of more than 6 months had expired since Cllr. Keith Aspden's last attendance at a Parish Council meeting. Under the Local Government Act 1972, Section 85 (1) Cllr. Aspden ceased to be a member of the authority and a further Casual Vacancy automatically resulted. It was **RESOLVED** to advertise the Casual Vacancy at the earliest opportunity and to contact former Cllr. Aspden to wish him well.

**24095. To receive any declarations of interest.**

No interests were declared.

**24096. To receive and approve the Minutes of the Ordinary Meeting of the Parish Council held on 27 July 2024 and the Extra-Ordinary Meeting of the Parish Council held on 14 August 2024.**

The Minutes of the Ordinary Meeting of the Parish Council held on 27 July 2024 and the Extra-Ordinary Meeting of the Parish Council held on 14 August 2024 were approved as a true record.

**24097. To receive and consider Parishioners' Questions:**

No Parishioners' Questions had been received but Item 24108.g was brought forward for discussion and a member of the public spoke to support cutting back a tree that hangs towards their garden from the Cemetery.

The correspondence from the resident, their representations in respect of their concerns for leaves entering their garden, the proximity of the tree to their apple tree and potential risk of damage to their property during high winds due to the height of the tree were **NOTED**.

Councillors observed recent photographs of the tree and consulted the Tree Survey carried out in 2023. It was **NOTED** that the tree had not been identified as high risk and whilst it would benefit from some crown reduction, this was considered to be a low to medium priority. It was further noted that there were no funds allocated to tree works in the Cemetery Budget for 2024/2025 as no trees within the Cemetery had been identified as high risk in the 2023 Tree Survey.

Councillors advised the resident that if the tree poses a nuisance to them, they have the right to cut back any branches that overhang their property but that the Cemetery does not have the funds to allocate to any non-essential expenditure at present.

Cllr. Ravilious confirmed that a similar situation had been considered by CYC recently and agreed that the resident had the right to cut back branches overhanging their property themselves or by employing a tree surgeon to do it for them.

*The resident left the meeting at 19:46.*

**24098. To note the correspondence received at Appendix 1 and decide if any action is necessary.**

**a. General Correspondence**

**i) 20240806 CYC Consultation Statement of Gambling Licensing Policy**

It was **RESOLVED** that no response was necessary.

**ii) 20240807 Resident Email re Footpath 12 Survey;**

It was **NOTED** that the Clerk had responded to the resident's email and no further response was deemed necessary.

**iii) 20240809 Email re Cemetery No Dogs Rule;**

It was **RESOLVED** to respond that the Cemetery Rules are reviewed from time to time and this rule will be included for consideration in the next review by the Cemetery working group.

**iv) 20240812 Heslington Lane Verge email thread;**

**NOTED.**

**v) 20240813 Emails between Ward Councillor & Football Club re bad language;**

**NOTED.**

**vi) 20240819 Email re Germany Beck bus & cycle route opening timing;**

It was **NOTED** that the Clerk had responded to refer the correspondent to the Ward Councillor and no further response was deemed necessary.

**vii) 20240822 Copied email between Resident 1 & Ward Councillor re Germany Beck Bus Route;**

**viii) 20240903 Copied email thread between Resident 2 & Ward Councillor re Germany Beck Bus Route;**

**ix) 20240825 Copied email thread between Resident 3 & Ward Councillor re Germany Beck Bus Route;**

Items 24098.a.vii) 24098.a.viii) and 24098.a.ix) were considered together and it was **RESOLVED** that no Parish Council response was necessary as the Ward Councillor was dealing with the matter.



x) **20240903 CYC Joint Standards Committee Nomination email;**

It was **NOTED** that no councillors wish to be nominated.

xi) **20240904 York Data Services email.**

Deferred to Item 24107.b

**b. NALC Correspondence:**

i) **Chief Executive's Bulletins dated 25<sup>th</sup> July, 1<sup>st</sup>, 8<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup>, 29<sup>th</sup> August and 5<sup>th</sup> September.**

The Bulletins were **NOTED**.

ii) **Newsletters dated 30<sup>th</sup> July, 6<sup>th</sup>, 7<sup>th</sup>, 13<sup>th</sup>, 14<sup>th</sup>, 21<sup>st</sup>, 27<sup>th</sup>, 28<sup>th</sup> August, 3<sup>rd</sup> and 4<sup>th</sup> September.**

The Newsletters were **NOTED**.

**c. YLCA Correspondence at [News | Yorkshire Local Councils Associations \(yorkshirelca.gov.uk\)](https://www.yorkshirelca.gov.uk) including:**

i) **Law and Governance Bulletin dated 31 July: Policies and Procedures; Finance & VAT, Employment;**

The Bulletin was **NOTED** and it was further **NOTED** that the Clerk has added consideration of an IT/Social Media Policy to the next meeting agenda.

ii) **YLCA Training Sessions Bulletins dated 23 July – 1 August, 6-16 August, 14-22 August;**

The Bulletins were **NOTED**.

iii) **YLCA White Rose Bulletins dated 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup> & 30<sup>th</sup> August.**

The Bulletins were **NOTED**.

**24099.To confirm any delegated powers decisions taken listed at Appendix 2**

It was **RESOLVED** to confirm the following decision taken using delegated powers:

- Decision taken on 28 August 2024: It is **RESOLVED** to authorise the Clerk to obtain employer estimates from North Yorkshire Pension Fund.

**24100.To receive and consider any report from the Ward Councillor and decide on any necessary action.**

**New Germany Beck Bus:** Cllr. Ravilious reported that the new bus route in Germany Beck had derived some concerns from residents. She had spoken with CYC officers, Persimmon and Transdev and was assured that this temporary route on the unadopted road (pending opening of the spine road) had been checked to make sure it could be safely navigated by a small bus (the street is able to accommodate deliveries and drop-offs with larger vehicles than the bus). It was **NOTED** that the route has been a compromise to ensure residents on the estate have access to a bus service and this was the only route within the estate that did not require the bus to reverse. Cllr. Ravilious recognised that news of the new route may have been a surprise to some residents and CYC will continue to review the route which to date is being quite well used.

**Other bus news:** Fulford is imminently due to be connected to Heslington by bus. The route will be operated by First Bus, running between the Police Station and the York University East Campus during the week and between the East Campus and the Designer Outlet at weekends.

**Fulford Ings:** The Yorkshire Water works are ongoing to flush out the pipes, reline them, add valves to stop silt blockages and add a new chamber near the A19/Germany Beck. They are working in partnership with English Nature, St Nicks and landowners and are very open and welcoming if councillors wish to visit. Councillors thanked Cllr. Ravilious for her hard work to achieve this. It was **NOTED** that Yorkshire Water also have a longer term remediation plan to clear up the sewage spill area.

**Reports of Bad Language at Football Matches:** Cllr. Ravilious reported that residents had raised concerns about bad language at football matches within earshot of children at the playground which she passed on to the Football Club who have reported they plan to avoid adult men's team matches on Saturday mornings taking place at that location.

**S.106 Recreational Payment:** Cllr. Ravilious has received more information from the legal team which has given some clarification which she will pass on to the Parish Council and she is still pursuing an additional consultation to see how the funding can best serve as many people as possible.

**School Lane entrance into Germany Beck:** Persimmon have drawn up some plans to alter the entrance but omitted to consider moving it further along towards the other gate to improve the safety of the location. Cllr. Ravilious has reminded them they had agreed to look into this option.

**Transport Strategy:** The strategy is due to go to scrutiny committee and be published next week. Cllr. Ravilious welcomes feedback before it goes to committee.

**TalkShop – The Win-Win Workout:** An opportunity for a stakeholder engagement exercise that TalkShop is looking to pilot in York and Parish Councils may be invited to take part.

**Iceland Site:** The McDonald's application is likely to be considered at Committee B on 26<sup>th</sup> September. It was **NOTED** that the strength of local objection means that the Committee will have to listen very carefully to the planning arguments, particularly on heritage, noise, amenity and conservation.

*Cllr. Ravilious left the meeting at 20:10 to attend another meeting.*

**24101.To receive and consider any report from the Police and decide on any necessary action.** The Police reports from July and August were **NOTED**.

**24102.To consider the following financial matters and decide on any necessary action:**

- a. To approve the payments presented for authorisation;



It was **RESOLVED** to **APPROVE** the following payments and it was **NOTED** that 2 councillors would provide any outstanding online authorisations.

**Fulford Parish Council York**

10 September 2024 (2024-2025)

**PAYMENTS LIST**

Date	Description	Supplier	Total
01/08/2024	Broadband Monthly Charge Social Hall	York Data Services	42.00
01/08/2024	Water/Sewage Rates	Business Stream	182.47
01/08/2024	Business Rates	City of York Council	1,060.00
01/08/2024	Rent Guarantee Fee	Martin & Co	31.20
01/08/2024	Management Fee	Martin & Co	78.84
01/08/2024	Water/Sewage Rates	Business Stream	119.72
01/08/2024	Broadband and Telephone Monthly Charge	TalkTalk Business	43.19
06/08/2024	Monthly Fee	CloudyIT	108.82
06/08/2024	Bi-Annual Inspection of Fire Precautions	Advance Fire Services	75.00
06/08/2024	Replaster Apartment Bedroom Wall	CWC Plastering & Tiling Specialists	415.00
06/08/2024	Monthly Fee	CloudyIT	108.80
08/08/2024	2 x Iseki Belts	Crockey Hill Lawnmowers	110.40
08/08/2024	Expenses - B&Q Padlock & Chain Replacement	Stuart McCabe	32.45
13/08/2024	Service Charges	Clover (Fiserv/First Data)	67.74
13/08/2024	Fuel for Cemetery Vehicles & Machinery	Fuel Genie	289.30
14/08/2024	Monthly Fee	GiffGaff Ltd	6.00
23/08/2024	PAYE, NI & Employer NI	HM Revenue & Customs	3,232.17
27/08/2024	Electricity	SSE Energy Solutions	61.72
27/08/2024	Electricity	SSE Energy Solutions	108.86
28/08/2024	External Audit Fee	PKF Littlejohn LLP	504.00
28/08/2024	Grass Cutting Contract Fordlands Road	Sleightholm Landscapes	403.20
28/08/2024	Grass Cutting Contract School Lane	Sleightholm Landscapes	350.40
28/08/2024	Grass Cutting Contract Village Green	Sleightholm Landscapes	134.40
28/08/2024	External Audit Fee	PKF Littlejohn LLP	504.00
28/08/2024	Annual Subscription PC	Starboard Systems Ltd t/a Scribe Accounts	466.56
28/08/2024	Annual Subscription Cemetery	Starboard Systems Ltd t/a Scribe Accounts	466.56
28/08/2024	Repair Wheel	Tech Tyres Ltd	46.80
28/08/2024	Net Salaries Monthly Standing Order	All Employees	10,600.92
28/08/2024	Additional Hours Net Payment	All Employees	728.80
28/08/2024	Azural 20l	Hutchinsons Crop Production Specialists	100.56
28/08/2024	Pension Contributions & Oncost	North Yorkshire Pension Fund	3,549.05
28/08/2024	Duplicate Sent In Error	Crockey Hill Lawnmowers	110.40
30/08/2024	Contract Cleaning	Smart Cleaning Group Limited	525.00
30/08/2024	Home Working Allowance	Clerk	26.00
02/09/2024	Business Rates	City of York Council	1,060.00
02/09/2024	Gas Cemetery	SSE Energy Solutions	50.87
02/09/2024	Gas Social Hall	SSE Energy Solutions	138.86
04/09/2024	Rent Guarantee Fee	Martin & Co	31.20
04/09/2024	Management Fee	Martin & Co	78.84
08/09/2024	Monthly Fee	GiffGaff Ltd	6.00
09/09/2024	Laptop & Monitor Desk Clamp and Cable Tidy	Amazon	56.68
12/09/2024	Monthly Fee PC	CloudyIT	108.82
12/09/2024	Monthly Fee Cem	CloudyIT	108.80

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**Total 26,330.40**

**b. To note the receipts presented;**

The following receipts received since the last ordinary meeting were **NOTED**.

**Fulford Parish Council York**

**Summary of Receipts and Payments**

All Cost Centres and Codes (Between 25/07/2024 and 10/09/2024)

**CEM1 Cemetery Income**

Code Title	Receipts
	Actual
6001 CEM1 Cemetery Fees - Burial Rights Purchases	5,242.00
6002 CEM1 Cemetery Fees - Interments	16,203.00
6006 CEM1 Cemetery Fees - Memorials	1,514.00
<b>SUB TOTAL</b>	<b>22,959.00</b>

**PC1 Parish Council Income**

Code Title	Receipts
	Actual
1014 PC1 Rents - Allotments	60.00
1016 PC1 Rents - Social Hall	2,278.50
<b>SUB TOTAL</b>	<b>2,338.50</b>

**TNCY1 Parish Council Tenancy Account**

Code Title	Receipts
	Actual
3702 TNCY1 Tenancy - Income Gain to Repay Reserves	1,460.00
<b>SUB TOTAL</b>	<b>1,460.00</b>

**TOTAL    £    26,757.50**

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**c. To approve the Bank Reconciliation;**

It was **RESOLVED** to approve the Bank Reconciliation dated 10 September 2024.

**d. To note the Net Position Report including the Statement of Reserves.**

The Net Position Report and Statement of Reserves at 10.09.2024 was **NOTED**.

**24103. To consider the following governance matters and decide on any necessary action:**

- a. To receive the Audited Annual Governance & Accountability Return including noting that no matters came to the auditor's attention giving cause for concern that relevant legislation and regulatory requirements had not been met. To further note that the AGAR had been amended to correct an inaccuracy before the audit was completed.**

It was **NOTED** that the Annual Governance & Accountability Return had been audited including noting that no matters came to the auditor's attention giving cause for concern that relevant legislation and regulatory requirements had not been met. It was further **NOTED** that the AGAR had been amended to correct an inaccuracy before the audit was completed. The amendment related to moving the legal costs owed to the Parish Council by CYC from one column to another. It was further **NOTED** that the audited AGAR with relevant notices were published to the Parish Council website on 28 August 2024.

- b. To consider any updated and new policies for approval to include:**

i) Draft Grievance Policy;

It was **RESOLVED** to adopt the Grievance Policy.

ii) Draft Pension Discretions Policy;

It was **RESOLVED** to adopt and publish the Pension Discretions Policy.

iii) Draft Flexible Retirement Policy.

It was **RESOLVED** to adopt the Flexible Retirement Policy.

- c. Risk Assessment - to note the status of assets & consider any action required.**

i) **Cemetery grounds and buildings;**

A neighbouring resident had reported an overhanging tree from the Cemetery (listed on the agenda at Item 24108.g.i). Considered at Item 24097.

ii) **Allotments;**

No reports.

iii) **Social Hall;**

No reports.

iv) **Fordlands Road Playing Field;**

No reports.

v) **School Lane Playing Field;**

No reports.

vi) **Village Green;**

No reports.

vii) **Pinfold Land;**

No reports.

viii) **Street Furniture;**

No reports.

ix) **Trees.**

As above at Item 24103.c.i) and Considered at Item 24097.



- d. To consider draft terms of reference for the Climate Emergency Declaration Working Group.

Deferred to the next meeting.

**24104. To consider a report of planning applications and questions considered by the Planning Working Group and decide on any further action:**

**a. New applications:**

- i) **24/01455/FUL | Variation of condition 2 of permitted application 23/01234/FUL to alter the approved plans and elevations | 100 Main Street Fulford York YO10 4PS;**

It was **RESOLVED** to comment as follows:

- No objections to the amendment to Condition 2 relating to the chimneys;
- Request that condition 4 of the original planning permission be amended in order to clarify and strengthen to ensure that all recommendations in the bat survey will be secured.

An initial draft letter was approved, and it was agreed that the final version would be decided by email using the Clerk's delegated powers.

- ii) **24/01456/FUL | Single storey rear extension | Honeysuckle House 26 Atcherley Close York YO10 4QF;**

No objections.

- iii) **24/01464/FUL | Single storey side extension | 14 Bishopdale Way York YO19 4AE.**

No objections.

**b. Ongoing planning matters:**

- i) **23/01234/FUL | Conversion of Nos. 100-102 to provide 4no. dwellings with external alterations and extensions. Erection of 1 no. dwelling to the rear and parking. resubmission) | 100 Main Street Fulford York YO10 4PS;**

No update. It was **NOTED** that work has not yet commenced.

- ii) **24/00593/FUL | Change of use of retail unit (use class E) to mixed use restaurant and hot food takeaway (Sui Generis), and associated works including enclosed compound area to rear and new plant equipment. | Iceland 248 Fulford Road York YO10 4PA.**

It was **NOTED** that the application may be included for a decision by Committee B on 26 September. It was **RESOLVED** to defer any decision on PC representation to address the Committee pending further news on attendance by Fishergate residents.

It was **NOTED** that the Clerk had reported the following matters to CYC through the online reporting system:

- Spillage of gravel onto the footpath from The Dower House
- Missing public footpath sign from verge at Halfpenny Row



- c. To note the LPA decided applications (<https://planningaccess.york.gov.uk/online-applications/>)

It was **NOTED** that Application 19/01969/FULM | Extension to existing York Designer Outlet Centre relocation of existing Park & Ride facility and outdoor events space, creation of new retail car parking and associated landscaping | York Designer Outlet Centre had been withdrawn.

**24105.To receive and consider an update on matters pertaining to the Germany Beck Liaison Advisory Committee (LAC).**

It was **NOTED** that the last meeting of the LAC had been held on 24 June and that draft minutes and a date for the next meeting were awaited.

**24106.To receive and consider any update on the Local Plan Examination (Phase 1) and decide on any necessary action.**

It was **NOTED** that the latest update on the CYC website states that as a result of a request for an extension to the deadline for the consultation on the Main Modifications it was decided that, to make it fair to all, the deadline for submissions was be extended to midday on Tuesday 3 September 2024.

**24107.To receive and consider a report from the Cemetery working group and decide on any necessary action to include:**

*Consideration of Item 24107.a was deferred to Item 24115 for exclusion of the press and public as it includes confidential HR matters but it is recorded at this point in the minutes.*

- a. **Consideration of advice and information from CYC officers and draft scenarios in preparation of a three year plan for recommendation to the Cemetery Committee meeting on 25 September;**

It was **NOTED** that the Clerk had prepared projected figures for eleven scenarios over a three year term for consideration of recommendation to the Cemetery Committee. It was **RESOLVED** that four of the scenarios would be recommended to the Cemetery Committee and the Clerk would consult with the Cemetery Superintendent in advance of the Committee meeting.

- b. **Consideration of broadband provider switch from TalkTalk to York Data Services (Communicate).**

It was **NOTED** that the current broadband contract has ended, and it was **RESOLVED** to delegate the decision to the Clerk within the procurement policy and within a budget of £45 per month.

**24108.To receive and consider a report from the Open Spaces working group and decide on any necessary action to include:**

- a. **Allotments**

- i) **Consideration of items for the 1<sup>st</sup> October allotments meeting agenda;**

It was **NOTED** the amended Allotments Agreement had been sent to all existing tenants for their information together with the draft agenda for the 1st October Allotments Meeting between tenants and councillors. The meeting poster is displayed on the allotment

noticeboard asking for any additional agenda items to be sent to the Clerk before 23<sup>rd</sup> September.

**ii) Update on condition and allocation of plots.**

It was **NOTED** that some empty plots had yet to be re-let and that members of the waiting list had been contacted. Councillors were aware that other circumstances may have delayed some administration involved in the re-letting process recently.

It was further **NOTED** that Cllr. Vevers would contact the Clerk to arrange a skip, that Good Gym were unable to assist due to the location but Cllr. Vevers would contact a Geocaching group who may be able to help.

**b. Fordlands Road;**

It was **RESOLVED** to grant permission to St Nicks to improve the area where the trees have been planted along the A19 side of the field by power scything the long grass between the trees, raking off the cuttings and inverting the soil in order to sow wildflower seeds to increase the number of wildflowers for insects and improve the appearance of the park.

It was **NOTED** that Woodland Trust will prepare a plan for more tree planting on Fordlands Road field and can provide costs for them to plant or for volunteers to do this.

**c. Parish Field School Lane;**

It was **NOTED** that no especial protection had been needed for the renovated cricket square and that Fulford Show had run the sports races on the area.

**d. Play Equipment;**

It was **NOTED** that the RoSPA inspections are due to be carried out in September and that a decision on a contractor for the additional inspections during the year was outstanding.

**e. Village Green**

**i) Update on Yorkshire Water sewer relining project;**

It was **NOTED** that a temporary metal clad road had been laid along the Village Green into the Ings, little damage had been caused to vegetation and the Tansy had been screened off. It was **NOTED** that a comment in the newsletter would be helpful.

**f. Street Furniture;**

It was **NOTED** that Cllr. Vevers had submitted What3Words information for locations of all public benches in Fulford.

It was **NOTED** that the noticeboards are very shabby and need renovation. It was **RESOLVED** to ask Cllr. Vevers if he might be able to help with the renovations and if not to get quotes.

**g. Trees**



- i) Consideration of resident report of tree overhanging from Cemetery.  
Considered at Item 24097.

**24109.To receive and consider a report from the Social Hall working group and decide on any necessary action to include:**

**a. Consideration of any updates on fundraising and community support to include:**

**i) Application to the Asda Investing in Spaces & Places Fund for Phase 1;**

It was **NOTED** that the application had unfortunately been unsuccessful.

**ii) Aviva Community Fund Volunteering Platform;**

It was **NOTED** that the consideration of completion of an application is ongoing. Cllr. Koprowska will forward the details to Cllr. Clare for consideration.

**iii) National Lottery Reaching Communities Fund**

It was **NOTED** that the application had been submitted by Cllr. Clare on 29 August and a decision should be made within 12 weeks.

**iv) National Lottery Heritage Fund;**

It was **NOTED** that application may be possible if the Reaching Communities Fund application is not successful.

**v) Other funding opportunities.**

It was **NOTED** that the Clerk continued to monitor new funding opportunities.

**b. Consideration of proposal to display a Fulford Boundary map in the Social Hall.**

It was **RESOLVED** that the Clerk would prepare an A1 size OS map with detail and boundary line for councillors to approve for printing for display at the Social Hall.

**24110.To receive and consider any update from the Fulford Climate and Ecological Emergency Working Group and decide on any necessary action.**

It was **NOTED** that the Terms of Reference were under consideration. Cllr. Clare was invited and agreed to join the group and it was agreed that Cllr. Koprowska would find and attend a Carbon Literacy course.

It was **RESOLVED** that the Parish Council would join forces with the Greener Cleaner Fulford group for the event at the Social Hall on 5<sup>th</sup> October. The Clerk agreed to create a suitable flyer for 20 copies to be printed and laminated.

**24111.To review any newsletter content provided.**

It was **RESOLVED** that content submissions should be sent to the Clerk by 7<sup>th</sup> October to enable a draft to be submitted for approval at the next Parish Council meeting.

**24112.To consider a Communications Strategy.**

Deferred.



**24113.To consider any updates or information resulting from recent training webinars and decide on any necessary action.**

No webinars attended. It was **RESOLVED** that the Clerk will attend an upcoming "Employer Role" Pension training course with NYPF.

**24114.To consider exclusion of the press and public from the discussion of any aspect of item 24115 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.**

It was **RESOLVED** to exclude the press and public from the discussion of any aspect of item 24115 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

**24115.To receive and consider reports from the HR panel and decide on any necessary action.**

It was **RESOLVED** to recommend four of the eleven draft scenarios to the Cemetery Committee meeting on 25 September and forward them to CYC officers for consideration in advance of the meeting.

**24116.To consider and propose any items for inclusion on the agenda for the next meeting.**

It was **NOTED** that items can be submitted to the Clerk by email at any time before 16 October 2024.

**24117.To confirm the date and time of the next meeting.**

It was **NOTED** that there may be a risk of the meeting scheduled for 19:30 on 23 October being inquorate. It was **RESOLVED** to try to reschedule the meeting for 16 October provided the Ukelele Group agree to the rearrangement.

The Chair closed the meeting at 21:35.

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**Signed (Chair)**

## **Appendix 1**

### **Correspondence Received**

- a. General Correspondence
  - i) 20240806 CYC Consultation Statement of Gambling Licensing Policy
  - ii) 20240807 Resident Email re Footpath 12 Survey;
  - iii) 20240809 Email re Cemetery No Dogs Rule;
  - iv) 20240812 Heslington Lane Verge email thread;
  - v) 20240813 Emails between Ward Councillor & Football Club re bad language;
  - vi) 20240819 Email re Germany Beck bus & cycle route opening timing;
  - vii) 20240822 Copied email between Resident 1 & Ward Councillor re Germany Beck Bus Route;
  - viii) 20240903 Copied email thread between Resident 2 & Ward Councillor re Germany Beck Bus Route;
  - ix) 20240825 Copied email thread between Resident 3 & Ward Councillor re Germany Beck Bus Route;
  - x) 20240903 CYC Joint Standards Committee Nomination email;
  - xi) 20240904 York Data Services email.
- b. NALC Correspondence:
  - i) Chief Executive's Bulletins dated 25<sup>th</sup> July, 1<sup>st</sup>; 8<sup>th</sup>; 15<sup>th</sup>, 22<sup>nd</sup>, 29<sup>th</sup> August and 5<sup>th</sup> September.
  - ii) Newsletters dated 30<sup>th</sup> July, 6<sup>th</sup>, 7<sup>th</sup>, 13<sup>th</sup>, 14<sup>th</sup>, 21<sup>st</sup>, 27<sup>th</sup>, 28<sup>th</sup> August, 3<sup>rd</sup> and 4<sup>th</sup> September.
- c. YLCA Correspondence at [News | Yorkshire Local Councils Associations \(yorkshirelca.gov.uk\)](https://www.yorkshirelca.gov.uk) including:
  - i) Law and Governance Bulletin dated 31 July: Policies and Procedures; Finance & VAT, Employment;
  - ii) YLCA Training Sessions Bulletins dated 23 July – 1 August, 6-16 August, 14-22 August;
  - iii) YLCA White Rose Bulletins dated 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup> & 30<sup>th</sup> August.

## **Appendix 2**

### **Delegated Powers Decisions**

- a. Decision taken on 28 August 2024: It is **RESOLVED** to authorise the Clerk to obtain employer estimates from North Yorkshire Pension Fund.