



Fulford

Parish Council

The Cemetery Lodge
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**Minutes of the Meeting of Fulford Parish Council
held at 19:30 on Wednesday 23 October 2024
in The Old Library, Fulford Social Hall, School Lane, Fulford, York.**

Present: Cllr. Vivienne Clare; Cllr. Mary Urmston; Cllr. Andrew Vevers; Ward Councillor Kate Ravilious and the Clerk.

There being insufficient councillors available to attend the meeting for the meeting to be quorate, the meeting was closed and all the following agenda items were deferred.

24137.Chair's welcome.

24138.To receive **apologies** and approve reasons for absence.

24139.To receive any **declarations of interest**.

24140.To receive and approve the **Minutes** of the Meeting of the Parish Council held on 25 September 2024.

24141.To receive and consider **Parishioners' Questions**:

[Public Participation – Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so. Each speaker is limited to 3 minutes and the maximum time for this item is 15 minutes].

24142.To note the **correspondence** received at Appendix 1 and decide if any action is necessary.

24143.To confirm any **delegated powers decisions** taken listed at Appendix 2

24144.To receive and consider any report from the **Ward Councillor** and decide on any necessary action.

24145.To receive and consider any report from the **Police** and decide on any necessary action.

24146.To consider the following **financial** matters and decide on any necessary action:

- a. To approve the payments presented for authorisation;
- b. To note the receipts presented;
- c. To approve the Bank Reconciliation;
- d. To note the Net Position Report including the Statement of Reserves.

24147.To consider the following **governance** matters and decide on any necessary action:

- a. To consider any updated and new policies for approval to include:
 - i) Draft Social Media Policy
 - ii) To consider a Communications Strategy.
- b. Risk Assessment - to note the status of assets & consider any action required.
 - i) Cemetery grounds and buildings;
 - ii) Allotments;
 - iii) Social Hall;

- iv) Fordlands Road Playing Field;
- v) School Lane Playing Field;
- vi) Village Green;
- vii) Pinfold Land;
- viii) Street Furniture;
- ix) Trees.

24148. To consider a report of planning applications and questions considered by the **Planning Working Group** and decide on any further action:

a. New applications:

- i) 24/01729/TCA | 1no. Sycamore (rear gdn) to crown lift lower limbs over neighbours' car park, to thin crown and reduce by 20% - tree in a conservation area | 93 Main Street Fulford York YO10 4PN.
- ii) 24/01633/FULM | Change of use of amenity field to temporary (3 years) seasonal (November and December) overflow car park for the use of employees only | York Designer Outlet St Nicholas Avenue York YO19 4TA.
- iii) Tree Preservation Order - CYC462 - Land at former garden centre, Heslington Lane, Heslington, York, (LCS1.4081).

b. Ongoing planning matters:

- i) 23/01234/FUL | Conversion of Nos. 100-102 to provide 4no. dwellings with external alterations and extensions. Erection of 1 no. dwelling to the rear and parking. resubmission) | 100 Main Street Fulford York YO10 4PS;
- ii) 24/00593/FUL | Change of use of retail unit (use class E) to mixed use restaurant and hot food takeaway (Sui Generis), and associated works including enclosed compound area to rear and new plant equipment. | Iceland 248 Fulford Road York YO10 4PA;
- iii) 19/02248/FUL | Erection of 4no. detached dwellings with associated access, parking and landscaping | 40 Fordlands Road York YO19 4QG – Notification of Planning Appeal.

c. To note the LPA decided applications (<https://planningaccess.york.gov.uk/online-applications/>)

24149. To receive and consider an update on matters pertaining to the Germany Beck Liaison Advisory Committee (**LAC**).

24150. To receive and consider any update on the **Local Plan** Examination (Phase 1) and decide on any necessary action.

24151. To receive and consider a report from the **Cemetery** working group and decide on any necessary action to include:

- a. Consideration of any recommendations from the Cemetery Committee.
- b. Commonwealth War Graves Commission
- c. Cemetery Lodge Tenancy.

24152. To receive and consider a report from the **Open Spaces** working group and decide on any necessary action to include:

- c. Allotments;
- d. Fordlands Road;
- e. Parish Field School Lane;

- f. Play Equipment;
- g. Village Green;
- h. Street Furniture;
- i. Trees.

24153. To receive and consider a report from the **Social Hall** working group and decide on any necessary action to include:

- a. Consideration of any updates on fundraising and community support.

24154. To receive and consider any update from the **Fulford Climate and Ecological Emergency** Working Group and decide on any necessary action.

24155. To review any **newsletter** content provided and consider approval of the draft presented.

24156. To consider any updates or information resulting from recent **training** webinars and decide on any necessary action.

24157. To consider exclusion of the press and public from the discussion of any aspect of item 24158 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

24158. To receive and consider reports from the **HR** panel and decide on any necessary action.

24159. To consider and propose any items for inclusion on the agenda for the next meeting.

24160. To confirm the date and time of the **next meeting**.

The next Parish Council meeting is on 4 December 2024 at 19:30.



Appendix 1

Correspondence Received

a. General Correspondence

- i) 20240917 Email from EV Charging Supplier;
- ii) 20240918 20mph Workshop Email from CYC;
- iii) 20240927 20mph Speed Limits Email from YLCA;
- iv) 20240927 Germany Beck LAC Minutes – Meeting 14 24.06.2024;
- v) 20240927 Germany Beck LAC Email;
- vi) 20240930 Germany Beck LAC Agenda – Meeting 15 30.09.2024;
- vii) 20241007 Park Maintenance Contractor Email;
- viii) 20241010 Sports Club 17.10.2024 Meeting Email and Documents;
- ix) 20241007 Park Maintenance Contractor Services Email;
- x) 20241017 St Oswald's School Expansion Plans Email.

b. Hedgehog Correspondence

- i) 20240919 Email re Hedgehog Sign Request from Resident A;
- ii) 20240920 Email re Hedgehog Sign Request from Resident B;
- iii) 20240920 Ward Councillor Email re Hedgehog Sign.

c. NALC Correspondence:

- i) Chief Executive's Bulletins dated 12th, 19th, 26th September and 3rd & 10th October.
- ii) Event newsletter dated 15th October.

- iii) Newsletters dated 11th, 18th, 25th September and 2nd & 7th October.
- d. YLCA Correspondence at [News | Yorkshire Local Councils Associations \(yorkshirelca.gov.uk\)](https://www.yorkshirelca.gov.uk) including:
 - i) Law and Governance Bulletin dated 3rd October – Finance & VAT, Employment, Policies and Procedures;
 - ii) Regional Training Day Email
 - iii) YLCA Training Sessions Bulletins dated 25.09.2024 – 03.10.2024 & 02.10.2024 – 09.10.2024;
 - iv) YLCA Email re new website tour.
 - v) YLCA White Rose Bulletins dated 6th, 13th, 20th & 27th September & 4th & 11th October;
 - vi) YLCA York Branch Meeting Agenda and Papers.

Appendix 2

Delegated Powers Decisions

- a. Decision taken on 17 September 2024: It is RESOLVED to seek advice from YLCA relating to forward planning at Fulford Cemetery and related HR matters.
- b. Decision taken on 18 September 2024: It is RESOLVED to send the letter relating to 100 Main Street as drafted by the Planning working group.
- c. Decision taken on 23rd September 2024: It is RESOLVED to apply to York Community Fund to fund creation of the Servery and Shutter and the Storage Solution in the main hall element of Phase 1 of the renovation plans for Fulford Social Hall.
- d. Decision taken 27 September 2024: It is RESOLVED to instruct property valuations for Cemetery Lodge from three agents for a leasehold sale of the upstairs apartment and rental income for the downstairs office accommodation.
- e. Decision taken 30 September 2024: It is RESOLVED to renew the Parish Council insurance with Hiscox through AJ Gallagher for 3 years.