



Fulford

Parish Council

The Cemetery Lodge
Fordlands Road
York
YO19 4QG

Tel: 01904 633151 | Mobile: 07719 211979

| Email: clerk@fulford-pc.gov.uk

www.facebook.com/FulfordParishCouncilYorkshire

www.fulford-pc.gov.uk

**Notice is given that a Meeting of Fulford Parish Council
will be held at 19:30 on Wednesday 15th January 2025
in The Old Library, Fulford Social Hall, School Lane, Fulford, York.**

Members of the public and press in attendance may address members of the Council during the Parishioners' Questions Item of the Meeting in accordance with the procedural requirements set out in the Meeting Agenda.

Agenda for the said meeting is shown below.

Rachel Robinson
Clerk and RFO, Fulford Parish Council

AGENDA

24193. Chair's **welcome**.

24194. To receive **apologies** and approve reasons for absence.

24195. To receive any **declarations of interest**.

24196. To receive and approve the **Minutes** of the Meeting of the Parish Council held on 31 December 2024.

24197. To receive and consider **Parishioners' Questions**:

[Public Participation – Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so. Each speaker is limited to 3 minutes and the maximum time for this item is 15 minutes].

- a. Question relating to issues arising from confusion surrounding the names of the pharmacies in Fulford and Fishergate and request for council assistance.

24198. To note the **correspondence** received at Appendix 1 and decide if any action is necessary.

24199. To receive and consider any report from the **Ward Councillor** and decide on any necessary action.

24200. To receive and consider any report from the **Police** and decide on any necessary action.

24201. To consider the following **financial** matters and decide on any necessary action:

- a. To approve the payments presented for authorisation;
- b. To note the receipts presented;
- c. To approve the Bank Reconciliation;
- d. To note the Net Position Report including the Statement of Reserves;

- e. To consider and set the **2025/2026 Budget**;
- f. To consider and set the **2025/2026 Precept**;
- g. To update the bank mandates.

24202.To consider the following **governance** matters and decide on any necessary action:

- a. To consider any updated and new policies for approval to include:
 - i) A Communications Strategy.
 - ii) The pre-internal audit questionnaire response.
- b. Risk Assessment - to note the status of assets & consider any action required.
 - i) Cemetery grounds and buildings;
 - ii) Allotments;
 - iii) Social Hall;
 - iv) Fordlands Road Playing Field;
 - v) School Lane Playing Field;
 - vi) Village Green;
 - vii) Pinfold Land;
 - viii) Street Furniture;
 - ix) Trees.

24203.To consider a report of planning applications and questions considered by the **Planning** Working Group and decide on any further action:

- a. New applications:
 - i) 24/02186/FUL | Two storey side extension and single storey rear extension | 15 Heath Croft York YO10 4NJ.
- b. Ongoing planning matters:
 - i) 23/01234/FUL | Conversion of Nos. 100-102 to provide 4no. dwellings with external alterations and extensions. Erection of 1 no. dwelling to the rear and parking. resubmission) | 100 Main Street Fulford York YO10 4PS;
 - ii) 24/01455/FUL | Variation of condition 2 of permitted application 23/01234/FUL to alter the approved plans and elevations | 100 Main Street Fulford York YO10 4PS;
 - iii) AOD/24/00235 - Conditions 3 (ecology) and 12 (materials) of 23/01234/FUL. 100 Main Street Fulford York YO10 4PS.
- c. To note the LPA decided applications (<https://planningaccess.york.gov.uk/online-applications/>)

24204.To receive and consider an update on matters pertaining to the Germany Beck Liaison Advisory Committee (LAC).

24205.To receive and consider any update on the Local Plan Examination (Phase 1) and decide on any necessary action.

24206.To receive and consider a report from the **Open Spaces** working group and decide on any necessary action to include:

- a. Allotments to include consideration of exploratory approach to YACIO;
- b. Fordlands Road to include consideration of new trees planting date and need for volunteers;
- c. Parish Field School Lane;
- d. Play Equipment to include consideration of the Operational Inspection Reports dated 4 December 2024;

- e. Village Green;
- f. Street Furniture;
- g. Trees.

24207.To receive and consider a report from the **Social Hall** working group and decide on any necessary action to include:

- a. Update on fundraising and community support and engagement;
- b. Update on plans for the 15 February Swap 'n' Shop event in association with Greener Cleaner Fulford;
- c. To consider acceptance of a Phase 1 quote and instructions for the works before the financial year end.

24208.To receive and consider any update from the **Fulford Climate and Ecological Emergency** Working Group and decide on any necessary action.

24209.To consider any updates or information resulting from recent **training** webinars and decide on any necessary action.

24210.*To consider exclusion of the press and public from the discussion of any aspect of items 24211 and 24212 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.*

24211.To receive and consider a report from the **Cemetery** working group and Clerk and decide on any necessary action to include:

- a. Update on the Cemetery accounts and year end forecast.
- b. Update on the offer to City of York Council and consideration of related matters.
- c. To consider a request for legal advice from YLCA/NALC or specialist local authority solicitor on any future changes.

24212.To receive and consider reports from the **HR** panel and Clerk and decide on any necessary action to include:

- a. Consideration of YLCA recommendations for Employee Stress Assessment Forms;
- b. Consideration of budgetary implications of increased Employer's NI contributions;
- c. Consideration of updates to employment contracts in line with new NALC Model contract of employment for parish and town councils with Green Book terms (NJC) to include recent Government changes.

24213.To consider and propose any items for inclusion on the agenda for the next meeting.

24214.To confirm the date and time of the **next meeting**.

Appendix 1

Correspondence Received

- a. General Correspondence
 - i) CYC Licensing Authority Cumulative Impact Assessment Email;
 - ii) Untended Allotments email thread 16 December 2024;
 - iii) Internal Auditor Pre-Audit Questionnaire email of request and response;
 - iv) CYC Consultation on proposed introduction of citywide Public Space Protection Order;
 - v) Councillor Vacancy Enquiry Email dated 17 December 2024;
 - vi) Freedom of Information Request Email dated 17 December 2024.
 - vii) St Oswalds School Newsletter
 - viii) Cemetery matter report from visitor dated 8 January 2025.
- b. NALC Correspondence:
 - i) NALC Chair Open Letter to Parish and Town Councils
 - ii) Chief Executive's Bulletins dated 5, 12 & 19 December 2024 and 9 January.
- c. YLCA Correspondence at [News | Yorkshire Local Councils Associations \(yorkshirelca.gov.uk\)](https://www.yorkshirelca.gov.uk/news) including:
 - i) YLCA Law & Governance Bulletin dated 6 December 2024.
 - ii) YLCA Training & Discussion Forum Programme;
 - iii) YLCA White Rose Bulletins dated 29 November, 6, 13 & 20 December 2024.